



Agenda of the
Forrest County Board of Supervisors

Date: Monday, December 1, 2025

- **Call to Order**

- **Public Forum (5 minutes)**
 1. Representative Missy McGee and Lakeisha Bryant-Hall
 2. Vanessa Henson, Stancey Davis, Colby Bennett, Kaitlyn Smith (ADP)

- **Approve November 2025 Minutes**

Amend and Approve Consent Agenda Items A-M

Motion: Thompson Second: Stringer Vote: Yes

A. Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

B. Monthly Department Reports- November 2025

1. Chancery Report, as submitted by Lance Reid, Chancery Clerk
2. Coroner's Report, as submitted by Lisa Klem, Forrest County Coroner
3. Election Commissioner's Report, as submitted by James Harvison, Lucretia Jenkins, Johneice Dupree, Faye Noble, and Butch Benedict, Election Commissioners.
4. Forrest County Justice court Report, as submitted by Faye Moffett, Justice Court Clerk
5. Circuit Court Report, as submitted by Gwen Wilkes, Circuit Clerk

C. Acknowledgements

1. Acknowledge AMENDED ORDER FOR THE APOINTMENT OF SPECIAL DEFENDER, Elizabeth Porter, Esquire in matters of Lunacy Commitments for Forrest County be rescinded, effective December 31,2025; Order appointing James Johnson beginning January 1, 2026, pursuant to Order by Judge Rhea Sheldon.
2. Acknowledge payment to DISH NETWORK, LLC in the amount of \$450.19, check No. 73947, Invoice No. 335007568 for the Jail.
3. Acknowledge Poll Workers Claim Docket from the General Election that was held on November 4, 2025. Claims paid as of 11/14/2025.
4. Acknowledge county offices will be closed on Monday, January 19, 2026, in observance of the Martin Luther King Holiday, per section 3-3-7 of the Mississippi code of 1972; Reschedule Board of Supervisors meeting to Tuesday, January 20, 2026.
5. Acknowledge payment in the amount of \$13,196.33 to the Forrest County BOS, Check No. 0149209626 for Insurance Claim No. 25F39M790113 on the 2021 Charger, Unit 29, FCSO, Vin 4247.
6. Acknowledge receipt of Certificate from MS Department of Revenue has received from the County Tax Assessor, a correct copy of the Recapitulation of the Real and Personal Assessment rolls for 2025 so that the BOS may, in its discretion make an allowance and pay the salary of Tax Assessor, Mary Ann Palmer pursuant to §27-35-127 Miss. Code Ann.
7. Acknowledge the transfer of a 2008 Chevrolet Silverado, VIN No. 2GCEK13M281206778, from Rec 1 to Road & Bridge on Inventory.
8. Acknowledge CERTIFICATE OF COMPLIANCE for Surface Mining Permit No. P17-022 is approved and signed by the Board President.
9. Acknowledge County Engineer's Quarterly Report from SDW on the projects they are currently working on, as submitted from Nick Connolly, Project Engineer.
10. Acknowledge OSARC Annual Reallocation of Local System Bridge Program Forfeited Funds (LSBP) Funds in the amount of \$609,446.71. This amount will be rescinded from Forrest County, effective November 30, 2025.

11. Acknowledge the County Youth Court and Corey Proctor, Planner to submit the JAG Grant to the MS Department of Public Safety in the amount of \$145,000.00 for the Juvenile Drug Court Program (State, \$116,000; Local match: \$29,000). Grant deadline is December 15, 2025 at 5:00 p.m.
12. Acknowledge the one (1) year renewal of the DUO multifactor authentication licenses for our desktops from HOWARD Technology Solutions in the total amount of \$6,400.00.

D. 16th Section Leases

1. Acknowledge 16th Section Residential Lease Agreement between Petal School District and Rutilo Hernandez, PPIN 047123, has been returned and reclassified as Forest Land (FST) on 10/21/2025. Petal School District School Board approved this on 10/21/2025.

E. Tax Assessor

1. Authorize the Tax Collector to issue a refund in the amount of \$177.66 for overpayment on PPIN 30103 as submitted by Mary Ann Palmer, Tax Assessor.
2. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 5333 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.
3. Authorize and approve NOTICE TO INCREASE THE ASSESSMENT OF REAL/PERSONAL PROPERTY for PPIN 6808 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.
4. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 27623 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.
5. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 8856 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.
6. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 5597 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.

7. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 7513 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.

8. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 38292 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.

9. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 36468 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.

10. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 6354 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.

11. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 2055 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.

12. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT for PPIN 30103 for the year of 2025, as submitted by Mary Ann Palmer, Tax Assessor.

F. Tax Collector

1. Authorize and approve the Tax Collector to void PPIN 7890-1, 7924-1, and 3345-1. These are homestead chargebacks that were corrected, and are not due.

G. Travel

1. Authorize and approve Landon Andrews and Leah Simmons to attend the Assessment of Personal Property on February 2-6, 2026. Make check payable to Extension Center for Governmental & Community Development in the total amount of \$1,300.00 (\$650 per person), and a check payable to La Quinta Inn in the total amount of \$1,749.00 (\$874.50 per person).

2. Authorize and approve lodging in the amount of \$890.00 for five (5) rooms and registration fees in the amount of \$1,000.00, and applicable travel expenses for Faye Moffett, Silvia Thornton, Jessie Phillips, April Chmiel, and Maranda Pyles. This is for the Justice Court Clerks Mid-Winter Conference held February 18th – 20th 2026 in Bay St. Louis, MS. Check for lodging should be made payable to Hollywood Casino & Resort and check for registration should be made payable to MJCCA in the amount of \$1,000.00.

H. Sponsorships/Advertisements

1. Consider the purchase of a sponsorship/advertisement to Blakeney Communications for University of Southern Mississippi Baseball Radio Broadcasts to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
2. Consider the purchase of a sponsorship/advertisement to Area Development Partnership to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3 for Hubfest.

I. Payables

1. Authorize compensation under Section 23-15-515 for programming DS200 Scanning Devices, Express Vote machines and Pollbooks; 64 DS200 Scanners, 68 Electronic Pollbooks, and 36 Express Vote machines at \$100 each for a total of \$16,800.00, as submitted by Gwen Wilks, Circuit Clerk. Authorize payment to Gwen Wilks in the amount of \$16,800.00.
2. Authorize and approve reimbursement of ARPA funds in the total amount of \$27,386.31 for Brooklyn Utility Association for expenditures; Dunn Roadbuilders (\$7,455.95) and Hudson Contracting (\$19,930.36).
3. Authorize and approve payment to American Printing & Signs in the amount of \$340.00 from Rec. 5 for South Forrest County Food Pantry.
4. Authorize and approve payment in the amount of \$4,500.00 each for Constables; Jennifer Travis, Mike Harris and John Tryner for State Fail Case money for the year of 2025.
5. Authorize and approve payment in the amount of \$5,295.85 to Twin Forks Rising, as reimbursement from ARPA Allocation Funds for work performed at 605 S. Tipton Street Hattiesburg.

6. Authorize and approve reimbursement for Tim Graham for 3rd party CDL Test in the amount of \$150.00 and for his CDL License for \$55.00. The total amount is \$205.00.
7. Authorize and approve request to purchase the Calendar Plugin needed for The Center's new webpage. Make check payable to Bread in the amount of \$149.00. This is the annual cost.
8. Approve payment to City of Hattiesburg in the amount of \$6,268.22 for the Circuit Court's water bill.
9. Authorize payment to Mississippi Association of Governmental Purchasing/Property Agents (MAGPPA) in the total amount of \$50.00 for Rochelle C. Campbell for membership renewal, Ref # 4536.
10. Authorize payment to Mississippi Association of Governmental Purchasing/Property Agents (MAGPPA) in the total amount of \$50.00 for Ashleigh Fontaine for membership renewal, Ref # 4565.

J. Capital Outlay Expenditures

1. **Mingledorff's Maintenance** to purchase an ice machine for the Danny Hinton Community Center in the amount of \$4913.90.
2. **Mingledorff's Maintenance** to purchase an A/C unit for DHS in the amount of \$4750.00.
3. **GP Armory, LLC** Sheriff's department to purchase three (3) night vision cameras (\$9950.00 each) from fund 124 in the total amount of \$29,850 (See attached quotes).
4. **Dell, Inc.** Sheriff's office to purchase seven (7) rugged computers (\$2224.35 each) from Fund 124 in the total amount of \$15570.45 (see attached quotes) (total does not include \$127.50 shipping).
5. **Metrix Solutions** Sheriff's office to purchase a service agreement for their LPR (tag reader) system in the amount of \$6650.00 for 1 year.

K. Emergency Purchases

1. **Mingledorff's Maintenance** purchased a heat/AC unit for the Juvenile Detention Center using requisition #260706 and Purchase Order 164660 in the amount of \$4554.42. (See attached)
2. **TK Elevator Corp.** Maintenance purchased an elevator change out in Circuit Court building due to the previous one's malfunction using requisition #260799 and Purchase Order 164748 in the amount of \$79068.05. (See attached)

L. Personnel Action

New Hire:

1. **Erik Polzin (The Center)**
 - Full-time with benefits
 - Effective Date: 11/24/2025
2. **Darren Eaton (Maintenance)**
 - Full-time with benefits
 - Effective Date: 12/2/2025

Separation of Service:

1. **Mason Williams (Planning)**
 - Voluntary Resignation
 - Effective 11/25/2025
2. **Reginald Poole (Juvenile)**
 - Voluntary Resignation
 - Effective 11/16/2025
3. **Jon Howard (SGT Transport)**
 - Deceased
 - Effective Date: 11/21/2025

M. Claims Docket

1. Approve Claims Docket, as presented.

End Of Consent Agenda

N. Discussion Matters

O. Additional Matters

1. Approve request for Board authority for Special Counsel Joseph Tullos, to proceed with Eminent Domain suit against Quatassia & Bryant Busby on Suggs Road regarding bridge project. (Attempted Administrative Resolution at \$3500 was unsuccessful.)
2. Approve invoice from Joseph Tullos in the amount of \$1,100.00 for ROW work
3. Acknowledge and approve Agreed Order for Disposition of Seized Property, State of MS, EX Rel Forrest County Sheriff's Department vs Wei Bin Chen (2018 Ford F-150 XLT (Vin 2874). Approve \$10 to Tax Collector for Title Application and \$16 to MS. Dept. of Revenue for Under Cover Tag.
4. Approve Sponsorship request from Hattiesburg High School Football team in the amount of \$3,000 to be paid from Rec 4 funds, to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
5. Motion made by Supervisor Woullard to acknowledge check from Emergency Management in the amount of \$32,865.00 for Fire Services radios. Seconded by Supervisor Stringer.
6. Motion made by Supervisor Woullard to move forward with guard rails at ROW for bridge projects. Seconded by Supervisor Mordica.
7. Motion made to Establish the need to enter into Executive Session.
8. Motion made Mordica to enter into Executive Session for the purpose of discussing possible litigation and possible property transactions.
9. Motion made by Supervisor Woullard to End Executive Session. Seconded by Supervisor Thompson.

10. Motion made to hire Dick Cowart to represent the county and to be paid for by Forrest General Hospital.

11. Consider the purchase of a sponsorship/advertisement to Hattiesburg high's Christmas Basketball Tournament to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

12. Recess to Monday, December 15, 2025 at 10:00.

Recess until 10:00 am Monday, December 15, 2025