



Agenda of the
Forrest County Board of Supervisors

Date: Monday, November 3, 2025

- **Call to Order**

- **Public Forum (5 minutes)**
 1. Rob Mayo (White Construction) with Jeff Nicholson

- **Approve October 2025 Minutes**

Amend and Approve Consent Agenda Items A-L

Motion: Sharon Thompson Second: Steve Stringer Vote: YES

A. Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

B. Monthly Department Reports- October 2025

1. Chancery Report, as submitted by Lance Reid, Chancery Clerk
2. Road & Bridge Report as submitted by Kyle Mims, Road Manager
3. Forrest County Justice Court Report, as submitted by Faye Moffett, Justice Court Clerk
4. Coroner's Report, as submitted by Lisa Klem, Forrest County Coroner
5. Maintenance Report, as submitted by Dan Lee, Maintenance Supervisor
6. Election Commissioner's Report, as submitted by James Harvison, Lucretia Jenkins, Johneice Dupree, Faye Noble, and Butch Benedict, Election Commissioners.
7. Circuit Court Report, as submitted by Gwen Wilkes, Circuit Clerk

C. Acknowledgements

1. Acknowledge and approve receipt of GASB Report, Aged Accounts Receivable Report, and Collection Agencies Aged Receivables Report, as submitted by Faye Moffett, Justice Court Clerk.
2. Acknowledge Third (3rd) Quarter ARPA Report, as submitted by Katie Byrd, Grant Administrator.
3. Acknowledge receipt of Circuit Clerk's Aging of Accounts Receivable Schedule for September 30, 2025, as submitted by Circuit Clerk, Gwen Wilks.
4. Acknowledge and approve increase for Forrest County General Election workers scheduled for November 4, 2025, as submitted by Forrest County Election Commissioners. (See Attached)
5. Acknowledge the resignation of Cassandra Dillon from North Forrest Fire Protection Service.
6. Acknowledge payment to DISH NETWORK, LLC in the amount of \$450.19, Invoice No. 335007568, Check No. 73248 for the Jail.
7. Acknowledge payment to ENTERPROSE FM TRUST in the amount of \$16,059.92 on Invoice No. 100325, Check No. 73437 for leased vehicles.
8. Acknowledge La'Toya Jackson is now the Assistant Requisition Clerk for DHS, replacing Wanda Simpson.
9. Acknowledge plat for further subdividing lot 2 in Mineral Creek Estates subdivision.
10. Acknowledge Addendum to Interlocal Cooperation Agreement by and between Forrest County, MS and the City of Hattiesburg for Cooperative Construction, Maintenance, Improvement and Operation of Public Park Facilities per Agreement signed on October 7, 2025.
11. Acknowledge fully executed Resolution Renewing and Extending an Interlocal Cooperation Agreement Between the City of Hattiesburg and Forrest County for Cooperative Construction, Maintenance, Improvements and Operation of Public Park Facilities.
12. Acknowledge request of FCSO for Off Duty employment for Certified Officers to provide Security using County issued equipment and/or vehicle to a list of businesses. (See attached list)

13. Acknowledge request to sell/disposal/remove vehicles from Inventory/send to Auto Auction. (See Attached list)
14. Authorize and approve request to close out fund 161 – ERBR and transfer the interest earned to the general fund and repay the interfund loan of \$574.93 due to the general fund.
15. Acknowledge and approve quote from GCB Coatings, LLC in the total amount of \$29,335.00 to paint and repair the Justice Court Building.

D. 16th Section Leases

1. Acknowledge 16th Section Residential Lease Agreement between Hattiesburg Municipal School District and Louis Powell PPIN 35419, with an annual rent of \$220.00. Authorize Board President to execute.
2. Acknowledge 16th Section Residential Lease Agreement between Hattiesburg Municipal School District and Sheila Hill Ducksworth, PPIN 13068, with an annual rent of \$288.50. Authorize Board President to execute.
3. Acknowledge 16th Section Commercial Lease Agreement between Hattiesburg Municipal School District and Rodney Austin, PPIN 015216, with an annual rent of \$2500.00. Authorize Board President to execute.
4. Acknowledge 16th Section Lease Agreement between Petal School District and Justin Beeson, PPIN 002245, with an annual rent of \$1,305.00. Authorize Board President to execute.
5. Acknowledge 16th Section Leases Amendment between Petal School District and Tiffany Morgan. Mrs. Morgan is requesting to add her husband, Delberth Lopez to the lease. Authorize Board President to execute.

E. Tax Assessor

1. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT, PPIN 7874, for 2025 as submitted by Mary Ann Palmer, Tax Assessor.
2. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT, PPIN 8164, for 2025 as submitted by Mary Ann Palmer, Tax Assessor.
3. Authorize and approve PETITION FOR REDUCTION OF ASSESSMENT, PPIN 8164, for 2024 as submitted by Mary Ann Palmer, Tax Assessor.

F. Coroner's Office

1. Authorize the burial/cremation of the unclaimed body of Matthew Harris, pursuant to Order, and letter from Coroner Lisa Klem, and pay Hulett Winstead Funeral Home in the amount of \$500.00.
2. Authorize the burial/cremation of the unclaimed body of Julie Pittman, pursuant to Order, and letter from Coroner Lisa Klem, and pay Moore Funeral Home in the amount of \$500.00.

G. Sponsorships/Advertisements

1. Consider the purchase of a sponsorship/advertisement to Homes of Hope for Children to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3. A Christian Ministry that exists to serve At-Risk Children & Families throughout Mississippi.
2. Consider the purchase of a sponsorship/advertisement to North Forrest Youth Basketball to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3. We teach the importance of teamwork, sportsmanship, and the fundamentals of the game of basketball, ages 4-15.

H. Payables

1. Authorize payment to AOC in the total amount of \$73.60 pursuant to the Order by Judge Rhea Sheldon, Chancery Court Judge.
2. Authorize compensation under Section 23-15-515 for programming DS200 Scanning Devices, Express Vote machines and Pollbooks; 35 DS200 Scanners, 35 Electronic Pollbooks, and 18 Express Vote machines at \$100 each for a total of \$8,800.00, as submitted by Gwen Wilks, Circuit Clerk. Authorize payment to Gwen Wilks in the amount of \$8,800.00.
3. Authorize payment to Cadence Bank in the amount of \$373.57 for the FCSO credit card.
4. Authorize payment to Delta Computer Systems, Inc. in the amount of \$2,660.60 monthly for an ADDENDUM to the computer software support agreement.
5. Authorize payment to Delta Computer Systems, Inc. in the amount of \$2,003.40 monthly for an ADDENDUM to the computer software support agreement maintenance/support/web hosting charges for the upcoming fiscal year.

6. Authorize payment to Delta Computer Systems, Inc. in the amount of \$90.10 monthly for maintenance/support/web hosting charges for an ADDENDUM to the computer software support agreement the upcoming fiscal year.

7. Authorize payment to Delta Computer Systems, Inc. in the amount of \$2,173.00 monthly for an ADDENDUM to the computer software support agreement maintenance/support/web hosting charges for the upcoming fiscal year.

8. Authorize and approve request to reimburse Breakthrough community Services in the amount of \$2,650.00 from their ARPA obligation per the ARPA sub-recipient agreement.

9. Authorize and approve reimbursement of Petty Cash used in the amount of \$269.00, as submitted by FCSO.

I. Capital Outlay Expenditures

1. **Lewis Printing** Coroner's office to purchase a hydraulic embalming table (oversized) in the amount of \$3995.00

2. **Southern Tire Mart R & B** to purchase a tire balancer with a laser-line (\$7212.70) and a tire changer (\$5850.00) along with a swing arm (\$1243.00) in the total amount of \$14,305.70 (see attached quotes)

3. **Lewis Printing BOS** to purchase eight office chairs (\$185.00) in the total amount of \$1480.00.

4. **TK Elevators Maintenance** to purchase a new elevator for the Circuit Building in the amount of \$79,068.05. (See attached quotes)

5. **Appliances, Etc. Maintenance** to purchase carpet for the Chancery Building in the amount of \$13,346.51 (see attached quotes)

6. **Mingledorff's McLaurin VFD** to purchase an ice machine in the amount of \$4341.57. (See attached quotes)

J. Capital Outlay/Emergency Purchase

1. **Dell, Inc.** District Attorney purchased a Dell desktop computer to replace one that inoperable in the amount of \$1260.31.

K. Personnel Action With Additions

New Hire:

1. **David Fielder (Firefighter)**
 - Part-time without benefits
 - Effective Date: 11/1/2025
2. **Nicholas Hocanson (Firefighter)**
 - Part-time without benefits
 - Effective Date: 10/24/2025
3. **Forest Cawley (Firefighter)**
 - Part-time without benefits
 - Effective Date: 11/1/2025
4. **Dean Pierce (Firefighter)**
 - Part-time without benefits
 - Effective Date: 11/1/2025

Separation of Service:

1. **Rosa Gerald (Firefighter)**
 - Voluntary Resignation
 - Effective 10/31/2025
2. **Maylisa Smith (IT Tech)**
 - Voluntary Resignation
 - Effective 10/31/2025
3. **Heath Bland (Maintenance)**
 - Voluntary Resignation
 - Effective Date: 10/17/2025

Change:

1. **Richard Steele (Battalion Chief)**
 - Rate Change
 - Effective Date: 11/1/2025
2. **Summer Merritt (Dispatch Sprvsr)**
 - Rate Change
 - Effective Date: 10/20/2025

Other:

1. Amanda Barretine (Tax Assessor)

- Returning from FMLA
- Effective Date: 10/27/2025

2. Wendy Lampton (Payroll Clerk)

- Going on FMLA
- Effective Date: 11/5/2025
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L. Claims Docket

1. Approve Claims Docket, as presented.

End Of Consent Agenda

M. Discussion Matters

1. Approve payment to T-MOBILE in the amount of \$96.25 monthly each for GPS Trackers to go in trucks for the Road Department, as submitted by Kyle Mims, Road Manager.

N. Additional Matters

1. Acknowledge ORDER FOR DISPOSITION OF SEIZED PROPERTY, a 2014 Lexus IS, VIN JTHBF1D25E5006216, pursuant to order from Judge Carol Russell Jones.
2. Acknowledge and approve Order to pay Bailiff, James Michael Honeysucker, in the amount of \$1,600.00 pursuant to Order signed by Judge Rhea Sheldon.
3. Approve payment to Enterprise in the amount of \$39,959.42 for five (5) vehicles buyout for Forrest County Sheriff's Office.
4. Approve reimbursement to Ashleigh Fontaine in the amount of \$177.18 for expenses incurred at the MAGPA Conference.
5. Approve reimbursement to Zac Howell in the amount of \$999.44 for expenses incurred at the MACA Conference.
6. Approve lower quote from Lewis Printing for desks for offices in the amount of \$16,599.00.

7. Approve two (2) IPAD Air 13 for Fire Services in the total amount of \$1,498.00.
8. Approve Repair Work Order(s) from TK Elevator in the total amount of \$8950.00 for phones being replaced at Chancery (\$3250.00), Tax Building (\$2850.00), and Carpenter Building (\$2850.00) to be paid from Maintenance.
9. Acknowledge Application for Certification for Forrest County for the fiscal year 2024-2025 for authority to expend one (1) mill according to Section 27-39-329 (2) (b) Miss. Code Ann., as amended; Authorize Board President to execute.
10. Approve payment to A1 Graphics in the amount of \$\$\$\$\$ for purchase orders for Fire Services.

Recess until 10:00 am Monday, November 17, 2025