



**Agenda of the**  
**Forrest County Board of Supervisors**

**Date: Tuesday, September 2, 2025**

- **Call to Order Supervisor Bell**
  
- **Public Forum (5 minutes)**
  1. **Tonya Jordan**
  2. **Deborah Delgado**
  3. **Michael Marks**
  4. **Gloria Henry**
  5. **Virginia Smith**
  
- **Approve Minutes for August 2025**
- **Approve or Amend Agenda**

**Approve Consent Agenda Items A-J**

**Motion: Woullard      2nd: Stringer      Vote: Yes**

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**A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

**B. Monthly Department Reports- August 2025**

1. The Chancery report, as submitted by Lance Reid, Chancery Clerk.
2. The Justice Court report, as submitted by Faye Moffett, Justice Court Clerk
3. The Coroner's report, as submitted by Lisa Klem, Forrest County Coroner
4. The Maintenance report, as submitted by Dan Lee, Maintenance Supervisor
5. The Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johneice Dupree, Faye Noble, and Butch Benedict, Election Commissioners.
6. The Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk

### **C. Acknowledgements**

1. Acknowledge payment in the amount of \$60 for (3) Poll Workers in the Republican Primary Special Election.
2. Acknowledge and approve Brian Howard, IT Director to contact internet providers to have internet installed in the new building approved for Youth Court at 208 Alcorn Avenue. (See attachments)
3. Acknowledge and approve the updated Forrest County Safety Manual.
4. Acknowledge payment to DISH NETWORK, LLC in the amount of \$450.19, Invoice No. 335007568, for the Sheriff's Canteen Fund, Check No. 72232.
5. Acknowledge Bid Tabulation package for the Sheeplo Playground.
6. Acknowledge payment to ENTERPRISE FM TRUST in the amount of \$18,989.19 for Lease Vehicles, Invoice No. 080525, Check No. 72388.
7. Acknowledge Order Appointing and Setting Salary of Court Administrator, Brittany Stuart, effective October 1, 2025, for an increase in salary, pursuant to Order from Judge T. Michael Reed, Circuit Court Judge.
8. Acknowledge Order Appointing and Setting Salary of Legal Research Assistant (Paralegal), Clarissa Kelly, effective October 1, 2025, for an increase in salary, pursuant to Order by Judge T. Michael Reed, Circuit Court Judge.
9. Acknowledge Order Appointing and Setting Salary of Staff Attorney III, setting the salary of Sandra Mohler as Staff Attorney III for Place One, effective October 1, 2025, pursuant to Order by Judge T. Michael Reed, Circuit Court Judge.
10. Acknowledge and Approve FAS-S.A. SC-1 FORM FOR Request No. 1 to subcontract with J.L. McCool Contractors and Request No. 2 to subcontract with RJM McQueen Contracting for county wide overlay project SAP-18 (17M).
11. Acknowledge and approve acceptance of Check No. 8971 in the amount of \$50,000.00 from CTC Commissary, LLC for the FCSO.
12. Acknowledge and approve the attached Aramark Food Service Price Adjustment Request and 1 year extension of the agreement for the FCSO.

**D. 16<sup>th</sup> Section Leases**

1. Acknowledge 16<sup>th</sup> Section Residential Lease Cancellations on PPIN 041253 and PPIN 041234, Colleen Stewart; Authorize Board President to execute.
2. Acknowledge 16<sup>th</sup> Section Residential Lease between Petal Municipal School District and Alice Cash, Parcel No. 1-035X-16-044.00, with an annual rent of \$290.00; Authorize Board President to execute.
3. Acknowledge 16<sup>th</sup> Section Public School Trust Lands Residential Lease between Petal Municipal School District and Joshua and Ashlynn Long, PPIN 041253, with an annual rent of \$1200.00; authorize Board President to execute.
4. Acknowledge 16<sup>th</sup> Section Public School Trust Lands Residential Lease between Petal Municipal School District and Joshua and Ashlynn Long, PPIN 041254, with an annual rent of \$1008.00; authorize Board President to execute.
5. Acknowledge 16<sup>th</sup> Section Residential Lease Assignment between Marcus Moye and Arthur L. Siggers, PPIN 23587; Authorize Board President to execute.
6. Acknowledge 16<sup>th</sup> Section Residential Lease Cancellation on PPIN 23375 between Hattiesburg Public School District and Simmons Development, LLC; Authorize Board President to execute.

**E. Tax Assessor**

1. Approve Petition for Reduction of Assessment for PPIN 4051, as submitted by Tax Assessor, Mary Ann Palmer.
2. Approve and adopt values of the Forrest County Tax Assessor's Office recommendations for True values or no changes, as submitted by Tax Assessor, Mary Ann Palmer:
  - a. SSSFO MS, LLC - PPIN \$764,300.00
  - b. Gate Lodging Associates - No Change
  - c. Enterprise Car Rental – PPIN 21762 \$184,200
  - d. Trace West LLC – PPIN 20543- \$6,730; PPIN 20542- \$3,400; PPIN 2055- \$5,990; PPIN 20554- \$3,370; PPIN 19592- \$9,190; PPIN 12953- \$5,590; PPIN 12865- \$4,410; PPIN 12852 \$5,620
  - e. Chartre Companies, LLC withdrew Protest – Used \$154,898.00 Bldgs. Needed major repair (Sec 42) Housing PPIN 44330, 44331

f. United Rentals, PPIN 39559- \$315.400; PPIN 42478- No change.

**F. Sponsorships/Advertisements**

1. Consider the purchase of a sponsorship/advertisement to Petal Education Foundation (Paint the Town Red) to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
2. Consider the purchase of a sponsorship/advertisement to 27<sup>th</sup> Annual Southern Miss Alumni Scholarship Golf Tournament to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
3. Consider the purchase of a sponsorship/advertisement to Marine Corps League to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
4. Consider the purchase of a sponsorship/advertisement to Hattiesburg Public School District Foundation to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**G. Payables**

1. Approve payment to the Forrest and Perry Counties Adult Drug Court in the total amount of \$975.00 for 39 (Thirty-Nine) specimens pursuant to the Order by Judge Carol Jones Russell.
2. Approve payment to the Tax Collector's Office in the amount of \$30.00 for two (3) Title Applications for a 2005 Honda Accord Vin #5A064450, a 2008 Honda Accord Vin #8A031832, and a 2022 Tesla Model 3, Vin #NF349689, seized property from the Sheriff's Dept.
3. Authorize and Approve payment in the amount of \$1,390.85 for a three (3) year warranty and support renewal to Shawn Alford, ITECH SYSTEMS GROUP, INC. (See attachment)
4. Authorize payment of the remainder of the invoice from Hudson Contracting in the amount of \$47,314.84, the difference of the total invoice (\$137,077.31). The previously approved amount to be paid was (\$89,762.47) from MCWI grant funds for sewer upgrades for Brooklyn Utility Sewer District.
5. Authorize and approve payment in the amount of \$936.00 (0.78 cents each) payable to the United States Postal Service to purchase stamps for indigent inmates. This amount will purchase 1,200 stamps.

6. Acknowledge and approve payment in the amount of \$7,500.00, payable to Howard Technology Solutions for Knowbe4 security training, as submitted by Brian Howard, IT Director.

#### **H. Capital Outlay Expenditures**

1. Approve Capital Outlay Expenditures:
  - a. **Owens Business Machines** - Juvenile Detention to upgrade copier in the booking area on a 48 monthly state rental contract. New term- 9/01/25 to 8/31/29. 2. 3. -State Contract # 8200080135.
  - b. **United Fence** - Jail Maintenance to remove and replace 1 gear box, 1 installation kit w/ sprocket, key and spacers, adjust clutch on gear drive at the jail in the amount of \$5560.45. (2 quotes)
  - c. **Delta Fire & Safety** - Carnes VFD to purchase a 2-cylinder cascade system in the amount of \$31,499.00 using requisition # 0252603. (2 quotes)
  - d. **B&E Communications** - Jail Maintenance to purchase (3) cameras to be installed at the jail (in the isolation area and medical area) in the amount of \$5862.00. Sole Source for these cameras and service (letter attached).
  - e. **Motorola Solutions** - Sheriff's Department to purchase radios in the amount of \$49, 878.36 to come out of the CTC Commissary contract (Acct #: 001-000-307).

#### **I. Personnel Action with Additions**

##### **New Hire:**

1. **Gage Rayborn (Road & Bridge)**
  - Full-time/Summer help
  - Effective Date: 8/22/2025
2. **Dominique Lavant (Road & Bridge)**
  - Full-time with benefits
  - Effective Date: 9/2/2025

##### **Separation of Service:**

1. **Kayla Jo Hancock (Food & Beverage Operations)**
  - Termination
  - Effective Date: 8/25/2025

**Change:**

1. **William Lott (Grounds/Rec1)**
  - Rate Change
  - Effective Date: 10/1/2025
2. **Dakota Brown (Operator/C/W)**
  - Changed to Part-time
  - Effective Date: 8/25/2025

**J. Claims Docket**

1. Approve Claims Docket, as presented.

**End Of Consent Agenda**

**K. Financial Documents**

1. Authorize Reimbursement to General Fund from SB2468 Funds 054 & 055.

**L. Discussion Matters**

1. Approve proposal to migrate to 50MB Cspire fiber at a rate of \$195 per month due to AT&T discontinuing all copper at the Coroner's office. There will be no internet there in the future, as submitted by Brian Howard, IT Director.
2. Approve payment to C.J. MORGAN, INC. in the amount of \$30,000.00 for pump for sewer lagoon on FCAHS grounds from 2022.
3. Approve payment to SDW in the amount of \$2,320.88 for Project FC16-231.001, Classic Drive Sidewalk.
4. Approve payment to SDW in the amount of \$635.00 for Project FC21-263C for McLaurin Road to Brooklyn Road.
5. Approve payment to SDW in the amount of \$1,320.00 for Project FC22-278E for Timber Bridge Replacement 2022 Churchwell Rd. (Little Beaver Creek).

6. Approve payment to SDW in the amount of \$7,515.00 for Project FC23-284 for Riverwalk MDOT Retaining Wall.
7. Approve payment to SDW in the amount of \$1,412.50 for Project FC23-289 for Glendale Avenue Boat Ramp.
8. Approve payment to SDW in the amount of \$13,540.50 for Project FC24-297 for Classic Drive Shared Use Path Hotel Extension.
9. Approve payment to SDW in the amount of \$3,366.00 for Project FC24-298 for Country Club Road Shared Use Path.
10. Approve payment to SDW in the amount of \$8,586.00 for Project FC24-299 for Earl Travillion School Sidewalk.
11. Approve payment to SDW in the amount of \$1,560.00 for Project FC25-302 for 2025 FLAP Project on Ashe Nursery Rd.
12. Approve payment to SDW in the amount of \$31,795.60 for Project SAP-18(17)M for Countywide Overlay/Microseal.
13. Approve payment to City of Hattiesburg in the amount of \$40,000.00 for the funding of Sims Road River Access and Eco-Tourism project, contingent upon receiving MOU.
14. Approve payment to SPYGLASS in the amount of \$22,046.88 for Contingency consulting fees for monthly Service Elimination /Cost Reduction savings for Voice/Data services.
15. Consider the purchase of a sponsorship/advertisement to Twin Forks Rising CDC (Historic Mobile Street Festival) to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**M. Additional Matters**

1. Acknowledge Amended Agreed Order of Forfeiture in the amount of \$3,585.40 to the Forrest County Sheriff's Department pursuant to Order by Judge Carol Jones Russell.
2. Acknowledge Agreed Order for Disposition of Seized Property. \$8,132.00; Distribute \$2,033 to the 12<sup>th</sup> Circuit Court Narcotics Enforcement Team; \$813.20 to the Forrest Asset Forfeiture Officer; \$406.60 to the Petal Police Dept; \$406.60 to eh Forrest County Sheriff's Dept.; \$406.60 to the Perry County Sheriff's Dept.; and \$3,252.80 to the Hattiesburg Police Dept. pursuant to Order from Judge Carol Jones Russell.

3. Acknowledge Agreed Order for Disposition of Seized Property. \$3,370.00; Distribute \$2,696.00 to the Forrest County Sheriff's Dept.; and \$674.00 to the Forrest/Perry County District Attorney's Office, pursuant to Order from Judge Carol Jones Russell.
4. Acknowledge Order for Disposition of Seized Property. \$753.00; Distribute \$188.25 to the 12<sup>th</sup> Circuit Court Narcotics Enforcement Team; \$37.65 to the Perry County Sheriff's Office; \$37.25 to the Forrest County Sheriff's Dept.; \$75.30 to the Forrest/Perry Counties District Attorney's Office; and \$75.30 to the Forrest County asset Forfeiture Officer pursuant to Order from Judge Carol Jones Russell.
5. Acknowledge Agreed Order for Disposition of Seized Property. \$2,175.00; Distribute \$543.75 to the 12th Circuit Court Narcotics Enforcement Team; \$217.50 to the Forrest/Perry County District Attorney's Office; \$217.50 to the Forrest County Asset Forfeiture Officer; \$108.75 to the Petal Police Dept.; \$108.75 to the Forrest County Sheriff's Dept.; \$108.75 to the Perry County Sheriff's Dept.; and \$870.00 to the Hattiesburg Police Dept., pursuant to Order from Judge Carol Jones Russell.
6. Acknowledge Agreed Order for Disposition of Seized Property. \$3,681.00; Distribute \$736.20 to the Forrest/Perry County District Attorney's Office; and \$2,944.80 to the Petal Police Dept. pursuant to Order from Judge Carol Jones Russell.
7. Acknowledge Agreed Order for Disposition of Seized Property. \$2,530.00; Distribute \$1,012.00 to the 12<sup>th</sup> Circuit Court Narcotics Enforcement Team; \$253.00 to the Forrest/Perry County District Attorney's Office; \$253.00 to the Forrest Asset Forfeiture Officer; \$253.00 to the Petal Police Dept.; \$253.00 the Forrest County Sheriff's Dept.; \$253.00 to the Perry County Sheriff's Dept.; and \$253.00 to the Hattiesburg Police Dept. pursuant to Order from Judge Carol Jones Russell.
8. Ratify execution of Settlement Release Document via DocuSign by Pat Zachary on behalf of Forrest County Re: Eight (8) individual Defendants on August 22, 2025, in the Opioid Settlement.
9. Adopt Order approving Real and Personal Property Assessment Rolls and Authorizing Certification of Final Recapitulation of said Rolls to Department of Revenue.

10. Approve Order to Pay Bailiff, James Michael Honeysucker, in the amount of \$800.00, pursuant to the Order signed by Judge Sheila Smallwood on August 28, 2025
11. Accept Insurance Proposal from United Health Care (Medical, Vision, and Dental) per the recommendation of Chrissy Yelverton and Jessie Jenkins, Gallagher Insurance.
12. Sponsorship- Night Out Against Crime from Advertising Fund.
13. Sponsorship- Night Out Against Crime for Forrest County Sheriff's Office
14. Authority for Road & Bridge Dept. to order and purchase Mosquito Spray in the amount of \$21,059.00.
15. Acknowledge receipt of funds from HUD in the amount of \$2 million dollars.
16. Approve payment to MS Department of Revenue in the amount of \$24.00 for two Government tags for Forrest County Maintenance Department.  
2025 Chevrolet Silverado VIN 1GCUKAED1SZ188670  
2025 Chevrolet Silverado VIN 1GC5KME74SF301254
17. Approve payment to H. H. Klein III, Attorney at Law, in the amount of \$30,396.00, for currency that was seized by the State of MS vs Percy Pittman; District Attorney \$1,519.80; FC Asset officer \$607.92; FCSO \$5,471.28.

**Recess until 10:00 am Monday September 15, 2025**