



**Agenda of the**  
**Forrest County Board of Supervisors**

**Date: Monday, April 7, 2025**

- **Call to Order**
- **Public Forum (5 minutes)**
  1. DiDi Ellis- Kid's Hub
  2. Derricka Killingsworth & FCSO-Recognizing April as Sexual Assault Awareness Month and April 6-13 as Crime Victims' Rights Week.
- **Approve or Amend Agenda**

**Approve Consent Agenda Items A-N**

**Motion: Mordica 2nd: Stringer Vote: Yes**

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**A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

**B. Monthly Department Reports- March 2025**

1. Chancery report, as submitted by Lance Reid, Chancery Clerk
2. Justice Court report, as submitted by Faye Moffet, Justice Court Clerk.
3. Maintenance report, as submitted by Dan Lee, Maintenance Supervisor
4. Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johneice Dupree, Faye Noble, and Sue Polk, Election Commissioners
5. Coroner's report, as submitted by Lisa Klem, Forrest County Coroner



### **C. Acknowledgements**

1. Acknowledge the fully executed Disaster Debris Removal and Disposal Service Agreement between Forrest County and Looks Great Services of MS, Inc.
2. Acknowledge Check No. 0149209031 in the amount of \$1,250.00 for partial deductible recovery 2018 Dodge Charger, VIN 44846 for the FCSO.
3. Acknowledge Check No. 0149209051 in the amount of \$1,504.24 for the 2018 Dodge Durango, VIN 1C4RDJFGXPC558386 for the FCSO.
4. Acknowledge payment to Dish Network in the amount of \$443.45 for Invoice No. 335007568 for the Jail.
5. Acknowledge payment to Hostway Services, Inc in the amount of \$828.08 for Invoice No. 15731136 for usage fees.
6. Acknowledge receipt of Check No. 020488 from Jeff Martin Auctioneers, Inc in the amount of \$10,680.25 for the Maintenance Dept.
7. Acknowledge Check No. 69764 in the amount of \$149.90 to Pearl Comm Fiber for usage fees for the Carnes VFD.
8. Acknowledge the submittal of the Annual report for Local Assistance and Tribal Consistency Fund LATCF by the Planning Department (Total obligation: \$407,363.12 Total Expenditures for 2024: \$103,953.59).
9. Acknowledge and accept donation of \$100 from Fred and Dr. Wanda C. Dubuisson and approve amendment to the Sheriff's budget to include this donation in the equipment budget.
10. Acknowledge fully executed copy of Memorandum of Understanding between Forrest County and GovDeals.
11. Acknowledge Check from the State of MS Department of Finance and Administration in the amount of \$180,000 for Round(s) 14 and 15 RIFTAP (\$90,000 for Sunrise VFD) and (\$90,000 for McLaurin VFD).
12. Acknowledge submission of the FY2025 Homeland Security Grant Program. (See attachments)
13. Acknowledge recommendation that the Forrest County Board of Supervisors ratify the attached community center deposit refunds made during the month of March 2025 via credit card and check, when necessary, as submitted by Stephen May, Comptroller.
14. Acknowledge and authorize to advertise RFP for fencing at the Dixie Multi Sports Complex.
15. Acknowledge Constable Annual Financial Report for Constable Mike Harris.



16. Acknowledge the emergency purchase of a Dell desktop computer in the amount of \$1937.12 using requisition #250974 and purchase order #162294 by the Chancery Clerk.

17. Acknowledge the Submission of Modernization Funds Expenditure Report FY24 for Counties to retain eligibility to receive funds pursuant to Miss. Code Ann., 27-67-35.

18. Acknowledge and approve request of Judge Carol Jones Russell for \$5,000 for the purchase of a storage unit at least 10ft x 17ft in size, laptops and supplies for children with grant funds.

19. Approve and authorize FCSO to sign up for Pearl Comm Fiber Internet Service in the amount of \$120 per month.

20. Acknowledge Retirement Proclamation for Sue Polk, Election Commissioner, District 5.

#### **D. 16<sup>th</sup> Section**

1. Acknowledge Cancellation of Residential Lease by Hattiesburg Public School District on PPIN 21316.

2. Acknowledge 16<sup>th</sup> Section Residential Lease between Hattiesburg Municipal School District and Tommy L. White, PPIN 22555 with an annual rent of \$539.00; Authorize Board President to execute.

3. Acknowledge 16<sup>th</sup> Section Residential Lease between Hattiesburg Municipal School District and Tommy L. White, PPIN 22552 with an annual rent of \$313.00; Authorize Board President to execute.

4. Acknowledge 16<sup>th</sup> Section Residential Lease between Hattiesburg Municipal School District and Tommy L. White, PPIN 22551 with an annual rent of \$173.00; Authorize Board President to execute.

5. Acknowledge 16<sup>th</sup> Section Residential Lease between Hattiesburg Municipal School District and Roger Powell, PPIN 020081 with an annual rent of \$964.00; Authorize Board President to execute.

#### **E. Tax Assessor**

1. Approve Petition for Reduction of Assessment for PPINs 42302, 15649, 1856, 4122, 17771, 28063, 28062 and 3733 as submitted by Mary Ann Palmer, tax assessor.

2. Approve request of Mary Ann Palmer, Tax Assessor to ask the Board of Supervisors to approve the Tax Collector refund the amount of \$328.20 to Kodiak Gas Service, LLC due to the clerical error on the receiving date, therefore no penalty should have been included.



#### **F. Tax Collector**

1. Approve Cancellation of PPIN 16444 for the year of 2022-2023 taxes; 2022 and 2023 taxes sold to tax purchases and needs to be refunded by Tax Collector.
2. Approve Cancellation of PPIN 13866 for the year of 2022-2023 taxes; 2022-2023 taxes sold to tax purchases and authorize Tax Collector to issue refund.
3. Approve Cancellation of PPINS 17577 and 18015 for the year of 2022-2023 taxes sold to the State of MS and no refund is due.
4. Approve Cancellation of PPIN 47231 for the years of 2022 and 2023 taxes sold to tax purchaser and authorize Tax Collector to issue refund.
5. Approve Cancellation of PPIN 17746 for the year of 2022 taxes sold to tax purchaser and authorize Tax Collector to issue refund.
6. Approve Cancellation of PPINS 28242 and 30929 for the years of 2022 and 2023 taxes sold to tax purchaser and authorize Tax Collector to issue refund.

#### **G. Travel**

1. Authorize Faye Moffett, Justice Court Clerk, to attend the Mandatory Continuing Education Training at the Embassy Suites in Ridgeland, MS from May 14-16, 2025. The Judicial College will provide lodging and travel. The Clerk is requesting reimbursement for applicable travel expenses that are not covered by Judicial College.
2. Authorize JT Shephard to attend Basic LEO Sniper Course/Observer Certification Course at Louisiana State Police Training Complex, Baton Rouge, LA. Authorize payment for registration in the amount of \$850.00 plus room and meals. Room Cost at the Training Complex will be \$70 per night for nights for a total amount of \$350.00. This is for the FCSO.
3. Authorize Landon Andrews to attend Assessment Evaluator I at Mississippi State University in the amount of \$50, payable to Center for Government and Community Development.



**H. Coroner's Office**

1. Authorize the burial/cremation of the unclaimed body of James Jones, pursuant to Order, and letter from Coroner Lisa Klem, and pay Pinehaven Funeral Home in the amount of \$500.00.
2. Authorize the burial/cremation of the unclaimed body of Adam Lewis, pursuant to Order, and letter from Coroner Lisa Klem, and pay Moore Funeral Home in the amount of \$500.00.
3. Authorize the burial/cremation of the unclaimed body of Robert Wolcott, pursuant to Order, and letter from Coroner Lisa Klem, and pay Serenity Funeral Home in the amount of \$500.00.

**I. Inventory**

1. Approve and authorize the attached list of items to be removed from Inventory, as submitted by DeAnn Clay, Inventory Control Clerk.
2. Approve and authorize the donation of a 2018 Dodge Charger, Vin# 2C3CDXGJ2JH289554 donated by Anthony S. Smith. The Dodge Charger will be added to the FCSO inventory.
3. Approve and authorize the donation of a 2012 Chevrolet Express Van, full sized, Vin# 1GAWGPF9C1125850 donated by Mississippi Transportation Commission for the Inmate liter program. The Chevrolet Express Van will be added to the FCSO inventory. Authorize payment to Tax Collector in the amount of \$10 for a Title Application and \$12 payment for a Government Tag.

**J. Sponsorships/Advertisements**

1. Consider the purchase of a sponsorship/advertisement to Hattiesburg Alumnae Chapter, Delta Sigma Theta Sorority, Inc to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3. Each Rec will contribute \$200 each for a total of \$1000.00.
2. Consider the purchase of a sponsorship/advertisement to FCAHS Choral Activities to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3. Recs 1,2,3, and 5 will each contribute \$250 for a total of \$1,000.



3. Consider the purchase of a sponsorship/advertisement to EUROHA to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3. The County will purchase a full page in the amount of \$150.

#### **K. Payables**

1. Approve Order to pay Christopher Thomas for travel expenses in the amount of \$40.00 pursuant to the Order signed by Judge Carol Jones Russell on March 17, 2025.
2. Approve and authorize payment to reimburse Petal Children's Task Force in the amount of \$24,175.24 to complete their ARPA obligation per the ARPA sub-recipient agreement.
3. Approve Distribution of Rail Car Tax Funds in the amount of \$277,873.98 to be distributed as follows: City of Hattiesburg (\$34,796.00), Hattiesburg Schools (\$43,008.72), City of Petal (\$4,630.56), Petal Schools (\$18,771.31), Forrest County Schools (\$75,703.69), and Forrest County (\$100,963.69).
4. Approve and authorize payment to MS Dept of Revenue in the amount of \$12.00 for a Government Tag on a 2002 International Truck, VIN No. 1HTSCAAN12H415237.
5. Approve and authorize payment to Canine Development Group for Invoice No. 168533, Invoice No. 168534, and Invoice No. 168537 for \$140 each in the total amount of \$420.00.
6. Approve and authorize payment to reimburse Petty Cash used by FCSO in the amount of \$133.32 for January 2025 – March 31, 2025.
7. Approve and authorize reimbursement from Forrest County Board of Supervisors to Breakthrough Community Services in the amount of \$4,633.00 from their ARPA allocation from Districts 2 and 4 for the construction of the wheelchair ramp at 403 Dixie Avenue.
8. Approve and authorize payment to PERFORMANCE FOODSERVICE in the amount of \$3,163.29 for Invoice No. 502956 for Danny Hinton Center Summer Program, dated 6/28/2024 to be paid from Rec 4.



### **L. Capital Outlay Expenditures**

1. Approve Capital Outlay Expenditures:
  - a. **Mingledorff's** Maintenance to purchase an air conditioner for Carnes Community Center in the amount of \$3326.76.
  - b. **Watts Bros. R & B** to purchase 3 bushhogs with 12ft flex wings and **B & C** to purchase 2 bushhogs with 12ft flex wings on state contract in the amount not to exceed \$25,000.00 each.
  - c. **Lewis Printing** Jail-Maintenance to purchase 50 jail lights in the amount of \$48,450.00 (see attached quotes).
  - d. **C Spire** Macedonia VFD to purchase Ipad Air and a car charger in the amount of \$3,745.00.

### **M. Personnel Action**

#### **New hire:**

1. **Christopher J. Peoples, Jr (Fire Services)**
  - Full-time with benefits
  - Effective Date: 2/24/2025
2. **Meredith Palen (Juvenile Detention Center)**
  - Full-time with benefits
  - Effective Date: 3/24/2025
3. **Destin McNutt (FCSO)**
  - Part-time without benefits
  - Effective Date: 3/24/2025
4. **Timothy Burkhalter (Fire Services)**
  - Part-time without benefits
  - Effective Date: 3/31/2025
5. **William Brian Bowles (Fire Fighter)**
  - Full-time with benefits
  - Effective Date: 03/31/2025
6. **Carey Gibson (Adult Detention Center)**
  - Full-time: with benefits
  - Effective Date: 04/07/2025
7. **Waylon Garec (Maintenance)**
  - Full-time: with benefits
  - Effective Date: 4/08/2025



8. **Veitch Zachery (Road & Bridge)**

- Full-time: with benefits
- Effective Date: 4/07/2025

**Separation of Service:**

1. **Robert Owens (PT Operator-C/W)**

- Voluntary Resignation
- Effective Date: 3/11/2025

2. **Leafeatta Curry (Adult Detention Center)**

- Voluntary Resignation
- Effective Date: 3/16/2025

3. **Michael Turnage (Multi-Purpose Center)**

- Retired
- Effective Date : 3/31/2025

4. **Christopher J. Peoples, Jr (Fire Services)**

- Did not Accept Job Offer
- Effective 3/24/2025

5. **Daniel Dunlapp (Fire Services)**

- Retired/Medical
- Effective Date: 3/20/2025

6. **Ruslan Saucier (Fire Services)**

- Voluntary Resignation
- Effective Date: 3/20/2025

7. **Nick Devereaux (Maintenance)**

- Did not Accept Job Offer
- Effective Date: 3/31/2025

8. **Courtney White (Deputy Tax Collector)**

- Voluntary resignation
- Effective Date: 4/2/2025

9. **Antione McIntyre (Operator)**

- Voluntary Resignation
- Effective Date: 4/1/2025



**Change:**

1. **Cherlie Berry (Annex)**
  - Promotion
  - Hourly Rate: \$17.02
  - Effective Date: 3/24/2025
2. **Robert Walker (Operator)**
  - Part-time
  - Effective Date: 3/24/2025
3. **Monica Dewease (Operations/Custodian)**
  - Rate change
  - Effective Date: 3/24/2025
4. **Denell Bolton (Maintenance)**
  - Rate change
  - Effective Date: 4-21-2025
5. **Jason Vick (Maintenance)**
  - Rate Change: CDL
  - Full-time: with benefits
  - Effective Date: 4-4-2025

**Other:**

1. **Bo Morris (Operator)**
  - Returning from FMLA
  - Effective 3/17/2025
2. **Darrell Extine (Operator)**
  - Returning from FMLA
  - Effective Date: 3/17/2025
3. **Jan Hensarling (Dispatch)**
  - Returning from FMLA
  - Effective Date: 3/24/2025
4. **Zachary Jefferson (Adult Detention Center)**
  - Returning from FMLA
  - Effective Date: 4/2/2025



**N. Claims Docket**

1. Approve Claims Docket, as presented.

**End Of Consent Agenda**

**O. Discussion Matters**

1. Release of Claims related to East Hardy Bridge Construction project.
2. Resolution on appointment of Douglas “Butch” Benedict, District 5 Election Commissioner, until Special Election.
3. Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk.
4. Authorize the Board President to sign the Resolution to adopt and allocate funds for an outdoor fitness court as part of the 2025 National Fitness Campaign (located at Dewitt Sullivan Park). (Special Fund District 4)
5. Approve Free Port Warehouse License Application for NOVUS Safety Apparel, LLC located at 6633 Campell Loop, Hattiesburg, MS.
6. Approve Free Port Warehouse License Application for HAJOCA CORP located at 1526 North Main Street, Hattiesburg, MS.

**P. Additional Matters**

1. Authority to advertise RFP for playground equipment at the Sheeplo and McLaurin Community Centers. (Special Fund from District 4)
2. Motion made by Supervisor Stringer Seconded by Supervisor Thompson to acknowledge and approve Resolution from Bulter Snow for Forrest General Hospital Orthopedic Institute conditioned upon Board Attorney’s approval.
3. Motion made by Supervisor Woullard Seconded by Supervisor Stringer to approve travel reimbursement to Corey Proctor, Planner, in the amount of \$291.71, for travel expenses incurred during the Affordable Housing Conference in Biloxi.



4. Motion made by Supervisor Stringer Seconded by Supervisor Thompson to approve additional for Maintenance.
5. Motion made by Supervisor Woullard Seconded by Supervisor Stringer to acknowledge Board President's signature on 16th Section Lease between Hattiesburg Municipal School District and 828 Properties, LLC.
6. Motion made by Supervisor Stringer, Seconded by Supervisor Mordica to acknowledge and approve ratification of 2/24/2020 Lost or Stolen Property Affidavits, signed by Sheriff Charlie Sims and approve list of inventory to be removed per request of Inventory Clerk, DeAnn Clay. (See attached)
7. Motion made by Supervisor Woullard Seconded by Supervisor Stringer authority for Planning Department to apply for metal detector grants for Justice Court and Tax Collectors Office.
8. Motion made by Supervisor Woullard Seconded by Supervisor Stringer to approve Supplemental Agreement in the amount of \$3,441.50, for Churchwell Road Boat Ramp and authorize Board President to execute.
9. Motion made by Supervisor Woullard Seconded by Supervisor Stringer to approve Pay App No. 2 in the amount of \$13,635.08, for Churchwell Road Boat Ramp and authorize Board President to execute.
10. Motion made by Supervisor Mordica Seconded by Supervisor Stringer to allocate Use Tax Modernization fund for striping in the total amount of \$166,926.50.
11. Motion made by Supervisor Stringer Seconded by Supervisor Thompson to begin paving at Stonebridge.
12. Motion made by Supervisor Thompson Seconded by Supervisor Stringer to issue payment in the amount of \$75.00 to Centerpoint Energy for security deposit/reconnect fee for Sunrise Community Center.
13. Motion made by Supervisor Stringer Seconded by Supervisor Thompson to acknowledge for recording in Board Minutes the Department of Revenue certified that Forrest County complied with criteria set forth in Section §27-39-329(2)(b) Miss. Code Ann., certification authorizes the county to expend the avails of the (1) mill levy collected for the 2024 roll year and any previous years under the above code.
14. Motion made by Supervisor Stringer and seconded by Supervisor Thompson to issue payment to Fuelman in the amount of \$3,226.92 for VFD.
15. Recess to Monday, April 21, 2025.



**Recess until 10:00 am Monday, April 21, 2025**