



Agenda of the
Forrest County Board of Supervisors

Date: Monday, March 17, 2025

- **Call to Order**
- **Public Forum (5 minutes)**
 1. Tom Delancy- Freeport
 2. Justin Riechers -GovDeals
 3. Bill Wickstrum- Vaporized
 4. Kimberly Butler- ADA Board
 5. Sherry Magee- Request for County to take in Remington Rd.
- **Approve or Amend Agenda**

Approve Consent Agenda Items

Motion: Woullard 2nd: Stringer Vote: Yes

A. Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

B. Monthly Department Reports- February 2025

1. The Multi-Purpose Center report, as submitted by Jeremiah Branch, Director.
2. The Road and Bridge Department report, as submitted by Kyle Mims, Road Manager.
3. The Veterans Service Office report, as submitted by Gerald Britt, Forrest County Veterans Service Officer.
4. The Tax Collector's Surrendered Tag List for January 2025.
5. The Meal Log for Juvenile Detention (1072).

C. Acknowledgements

1. Approve the closing of County offices on Friday, April 18, 2025, in observance of the Good Friday holiday pursuant to Mississippi Code 3-3-7(2).
2. Acknowledge recording in the Board minutes the submittal of three Mississippi Department of Environmental Quality (MDEQ) 2024 Commercial Rubbish Site Annual Reporting Forms for Forrest County Districts 2, 3, and 4 Class II Rubbish sites.
3. Acknowledge and authorize Board President to execute MOA for Country Club Road Shared Use Path.
4. Acknowledge and authorize Board President to execute MOA for Classic Drive Shared Use Path.
5. Acknowledge and authorize Board President to execute MOA for Earl Travillion School Sidewalks.
6. Acknowledge payment to ENTERPRISE FM Trust in the amount of \$17,423.32.
7. Acknowledge the submittal of the National Fitness Campaign Grant to install fitness courts and related recreational amenities at Dewitt Sullivan Park.
8. Acknowledge Schedule A addendum the Auction Agreement and subject to all Terms and Conditions therein; executed by Board President.

D. 16th Section

1. Acknowledge Hunting and Fishing Lease between Forrest County School District and Eddie Pearson, annual rent in the amount of \$880.00, See attached for acreage information; Authorize Board President to execute.

E. Tax Assessor

1. Approve Petition for Reduction of Assessment for PPIN 10850, as submitted by Mary Ann Palmer, tax assessor.

F. Tax Collector

1. Authorize Cancellation of PPIN 17040 for the year 2022-2023 taxes and have the Tax Collector void the 2024 taxes; 2022 and 2023 taxes sold to the State of MS and no refund is due.
2. Authorize Cancellation of PPIN 18892 for the year 2022-2023 taxes and have the Tax Collector void the 2024 taxes; 2022 and 2023 taxes sold to the State of MS and no refund is due.

G. Travel

1. Authorize Connor Bowman to the IACME annual training conference in Las Vegas from July 20-24, 2025: The total cost of the conference is \$450.00, plus airfare, lodging meals and any and all travel expenses allowed by law.

H. Sponsorships/Advertisements

1. Consider the purchase of a sponsorship/advertisement to Midtown Merchants Association to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
2. Consider the purchase of a sponsorship/advertisement to First Priority of South Mississippi to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
3. Consider the purchase of a sponsorship/advertisement to The Shafer Center of Crisis Intervention to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
4. Consider the purchase of a sponsorship/advertisement to Live at Five to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
5. Consider the purchase of a sponsorship/advertisement to Elegant Designs to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
6. Consider the purchase of a sponsorship/advertisement to Paul B. Johnson State Park to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

I. Payables

1. Approve payment to Forrest County Tax Collector in the amount of \$10.00 for title name change for 2002 Bucket Truck.
2. Requesting approval for The Board to reimburse Samantha Phillips, Director of Communications, \$15.00 a month for a premium subscription to Canva, a graphic design platform that provides tools for social media graphics, presentations, postcards, and promotional merchandise.
3. Approve Final Pay Application No. 5, payable to T.L. Wallace, in the amount of \$39,289.39 for the Rockhill-Brooklyn Road Bridge Replacement FC21-263B.
4. Approve and authorize payment to the American Planning Association in the amount of \$393.00, Invoice No. 188081-202504 for membership dues from April 1, 2025- March 31, 2026 for Corey Proctor, County Planner.
5. Approve payment to Shows, Dearman, and Waits, in the total amount of \$123,864.43 for Professional Services from January 12, 2025 to February 22, 2025:
 - a. Invoice No. 24986, Project No. FC23-284, Riverwalk MDOT Retaining Wall \$15,825.00
 - b. Invoice No. 24974, Project No. FCA24-300, County Wide Property Inventory, \$1,322.50
 - c. Invoice No. 24531, Project No. SAP-18(17)M, Countywide Overlay/Microseal, \$9,895.68
 - d. Invoice No. 24527, Project No. FC19-247, East Hardy Street Bridge Replacement, \$1,391.26
 - e. Invoice No. 24983, Project No. SABP-18(2), Elks Lake Road, \$51,496.56
 - f. Invoice No. 24530, Project No. SABP-18(2), Elks Lake Road, \$9,536.40
 - g. Invoice No. 24529, Project No. FC23-289, Glendale Avenue Boat Ramp, \$5,759.46
 - h. Invoice No. 24528, Project No. FC22-278D, Timber Bridge Replacement 2022- Churchwell Rd (Branch Off Black Creek), \$2,400.00
 - i. Invoice No. 24526, Project No. FC18-239, Boat Ramps=Churchwell, Peps Point & Simms, \$6,235.00
 - j. Invoice No. 24524, Project No. FC-098, Subdivision Review- Bufkin Ridge Estates, \$525.00

- k. Invoice No. 24989, Project No. FC23-289, Glendale Avenue Boat Ramp, \$8,639.19
 - l. Invoice No. 24988, Project No. FC22-277, Timber Bridge Replacement 2022-Covington-Forrest Barnes Rd, \$3,010.00
 - m. Invoice No. 24987, Project No. FC18-239, Boat Ramps=Churchwell, Peps Point & Simms, \$1,140.00
 - n. Invoice No. 24978, Project No. LSBP-18(22), Sullivan Drive \$4,790.88
 - o. Invoice No. 24975, Project No. LSBP18(17).001, Archie Smith Road Right of Ways, \$1,897.50
6. Approve payment to Cadence Bank in the total amount of \$3,791.41 for the Supervisors, County Administrator, and Road Manager's credit card statements: Jennifer Slade (\$0.00), Kyle Mims (\$278.00), Gentry Mordica (\$358.36), Sharon Thompson (\$332.36), Steve Stringer (\$1,117.35), Roderick Woullard (\$730.43) Terri Bell (\$974.51).
7. Approve Pay App #1 in the amount of \$56,575.00 for the MDOT Classic Drive Sidewalk project 80% of this money is reimbursable from MDOT.

J. Capital Outlay Expenditures/Sole Source Purchase

- 1. Approve Capital Outlay Expenditures:
 - a. North Forrest VFD to purchase tools and equipment in the amount of \$31,500.00 (see attached quotes).
 - b. Southern Rescue Systems Fire Coordinator to purchase a combo tool kit and batteries in the amount of \$11,300.00 (see attached quotes).
- 2. Approve Sole Source Purchase:
 - a. Viken Detection Sheriff's Office to purchase imaging equipment in the amount of \$53,630.00 as a sole source purchase. (See attached quote and Sole Source letter).

K. Personnel Action

New hire:

- 1. **John Rayborn (Laborer)**
 - Full-time with benefits
 - Effective Date: 3/17/2025
- 2. **Thomas Fite (Adult Detention Center)**
 - Full-time with benefits
 - Effective Date: 3/10/2025

3. **Nick Devereaux (Maintenance)**

- Full-time with benefits
- Effective Date: 3/31/2025

Separation of Service:

1. **Steve Albright (Fire Fighter)**

- Certification requirement MS Code 45-11-203
- Effective 2/28/2025

Change:

1. **Richard V. Forte, Jr. (Adult Detention Center)**

- Promotion
- Effective Date: 3/10/2025

2. **Crystal Easterling (Adult Detention Center)**

- Promotion
- Effective Date: 3/10/2025

3. **Daxton Merritt (Adult Detention Center)**

- Promotion
- Effective Date : 3/10/2025

4. **Zachary Pardew (Adult Detention Center)**

- Promotion
- Effective: 3/10/2025

Other:

1. **Ashleigh Davis Blakenley (Dispatcher)**

- Returning from FMLA
- Effective 3/12/2025

2. **Nickie Graham (Public Defender)**

- Returning from FMLA
- Effective 3/21/2025

L. Claims Docket

1. Approve Claims Docket, as presented.

M. Financial Documents

1. Approve Financial Documents as presented.

End Of Consent Agenda

N. Discussion Matters

1. Authority to use remaining funds from Churchwell Road Boat Ramp Project for paving on Churchwell Road Boat Ramp. The project is under budget by an estimated \$28,000.00.
2. Approve payment to Puckett in the amount of \$18,166.84 for supplies for Road and Bridge.

O. Additional Matters

1. Approve reimbursement of Multi-Purpose Center Petty Cash in the amount of \$358.34. (See attached receipts)
2. Approve payment to Angie Travis, FCSO, in the amount of \$110.45, for reimbursement of mileage and meals cost incurred while attending Correctional Case Management Training. (See email)
3. Authority for FCSO to apply for Homeland Security Grant. Deadline to apply is March 31, 2025.
4. Approve quote from American Printing in the amount of \$4,795.00 for removal of vinyl and color change wrap installation with decals for Coroner's office vehicle that was donated by AAA. Please add and approve the budget amendment of \$4,795.00 to the Coroner's budget for this expenditure.

P. Taken Under Advisement March 6, 2025

1. Approve increased assessment for PPIN 45454 as submitted by Mary Ann Palmer, Tax Assessor.
2. Acknowledge Circuit Clerk's Annual Financial Report and Authorize payment to PERS in the amount of \$6,917.00, to be paid from Board of Supervisors, per the request of Gwen Wilks, Circuit Clerk.

Recess until 10:00 am Monday, April 7, 2025