



BOARD MINUTES
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RCD:9/3/2024 @ 8:43:53 AM
Forrest County, MS

Agenda: Lance C. Reid Chancery Clerk

Forrest County Board of Supervisors

Date: Tuesday, September 3, 2024

- **Call to Order**

- **Public Forum (5 minutes)**
 1. Jennifer Schloegel Candidate for 5th District Court of Appeals Judge
 2. Kammie Carpenter, Petal Chamber of Commerce
 3. Zac Howell & Glenn Moore, recognizing employee training
 4. Amy St. Pe; Candidate for 5th District Court of Appeals Judge
 5. Chrissy Yelverton and Tracie McPherson
 6. Dean Wade
 7. Elizabeth Clark & Lindsey Rea (late arrival)
 8. Jason Horne

- **Approve or Amend Agenda**

Approve Consent Agenda Items A - I:

Motion: Stringer 2nd: Woullard Vote: yes

A. Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

B. Monthly Department Reports- August 2024

1. Chancery report, as submitted by Lance Reid, Chancery Clerk.
2. Justice Court report as submitted by Faye Moffett, Justice Court Clerk.
3. Coroner's report, as submitted by Lisa Klem, Coroner.
4. Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk.
5. Planning report, as submitted by Corey Proctor, Planner.
6. Maintenance report, as submitted by Dan Lee, Maintenance Supervisor.

C. Acknowledgements

1. Acknowledge Independent Contractor Agreement entered into effect as of the 7th day of August, 2024 by and between Forrest County, Mississippi and DebrisTech, LLC, a Mississippi limited liability company.
2. Acknowledge the Agreement between Owner and Engineer for the Glendale Avenue Boat Ramps project.
3. Acknowledge and accept the donation of 7 to 10 filing cabinets from Shows, Dearman, and Waits.
4. Acknowledge payment to Dish Network LLC (Inv No 335007568) in the amount of \$443.45 for the Jail.
5. Acknowledge receipt of Check No. 31756 in the amount of \$500.00 from Pugh Bonding for Bond Scire Facias to be deposited to the General Fund until requested by the court.
6. Acknowledge receipt of Check No. 31763 in the amount of \$400.00 from Bailey Bonding for Bond Scire Facias to be deposited to the General Fund until requested by the court.
7. Acknowledge receipt of Resolution 2024-113 from the City of Hattiesburg, authorizing execution of the "CSU" Interlocal Agreement previously entered and executed by Forrest County and Lamar County and commitment of \$750,000.00 to said project upon entry. This project is made and entered into pursuant to Section 17-13-1 et seq. of the Mississippi Code of 1972, as amended (the "Interlocal Cooperation Act of 1974"). Resolution to be attached to these minutes.
8. Acknowledge the Cooperative Service Agreement and approve Board President to execute so that Forrest County will be included in the 2025 Beaver Control Assistance Program (BCAP).
9. Acknowledge request from District Attorney to sell at auction or to trade in a 2016 Ford explorer that is beginning to have major mechanical problems.
10. Acknowledge bids for Construction of Boat Ramp Upgrades Forrest County Project No. FC18-239. (Pep's Point Rd, Churchwell Rd, and Sims Rd.)
11. Acknowledge bids for construction of a multi-use path along Classic Drive Federal Aid Project No. 8776-00(006)LPA / 107525/701000.

D. 16th Section Leases

1. Acknowledge and approve Assignment of Sixteenth Section Residential Lease Contract (PPIN 20080) between Samantha Poff and Felice Abram.

E. Tax Assessor

1. Approve Increased Assessment for PPIN 47537.
2. Adopt Order approving Real and Personal Property Assessment Rolls and authorizing Certification of Final Recapitulation of said Rolls to Department of Revenue.

F. Planning Department

1. Acknowledge the submittal of the HPFL-MPO 2025-2026 Unified Planning Work Program Resolution and the MPO Self Certification.
2. Acknowledge the submittal of the FY24 HSGP Award Appendix Documentation for MOHS Grant #24HS018 (\$25,000 grant for metal detectors at Chancery and Circuit Buildings)

G. Sheriff's Department

1. Approve and authorize the following vehicles to go to auction:
2006 Dodge Magnum VIN 2D4GZ57216H148917
2012 Ford E350 Van VIN 1FBSS3BL5CDA01626
2017 Chevy Tahoe VIN 1GNLCDEC6HR215525
2020 YIBEN Moped Scooter VIN LYDYETKH5L1500326

H. Road & Bridge Department

1. Acknowledge fully executed Agreement with JM Wood, and authorize Road and Bridge to sell two dump trucks at the auction and deliver trucks to Montgomery, AL. (Two 2023 Kenworth Dump Trucks Vin No. 1NKZXPTXXPJ249932 and 1NKZLP0X2P1266000).

I. Travel Requests

1. Approve Andretta English's attendance at Glock Armorer's Course on October 29, 2024 at Camp Shelby in the amount of \$250.00.

2. Approve Summer Merritt and McKalley Keech's attendance at NECI-Liability & Legal Issues on September 25, 2024 at Stone County E-911-533 First Street in the total amount of \$300.00 for training.
3. Approve Summer Merritt and McKalley Keech's attendance at NECI-Domestic Violence on September 24, 2024 at Stone County E-911-533 First Street in the total amount of \$300.00 for training.
4. Approve employees and staff to attend Everyone Communicates, Few Connect Lunch & Learn on October 10, 2024 11:00 am-1:00 pm at the Trent Lott National Center at USM (\$50.00 per person includes lunch).
5. Approve Hayliegh Cawthon's attendance at NECI Domestic Violence and Bomb Threat on October 2, 2024 at the Perry County Sheriff's Department in the total amount of \$300.00.

End of Consent Agenda

J. Sponsorships/Advertisements

1. Consider the purchase of a sponsorship/advertisement to the Fourth Annual YMCA Golf Tournament at the Timberton Golf Club on September 13, 2024 to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
2. Consider the purchase of sponsorship/advertisement to the USM Alumni Association to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
3. Consider the purchase of a sponsorship/advertisement to The Family YMCA of SE MS to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
4. Consider the purchase of a sponsorship/advertisement to the Hattiesburg Concert Association, representing FestivalSouth, to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
5. Consider the purchase of a sponsorship/advertisement to Southern Miss Lady Eagle's basketball team to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
6. Consider the purchase of a sponsorship/advertisement to Petal High School Show Choir to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

K. Payables

1. Approve and authorize proposal from Delta Computer Systems in the amount of \$7,500.00 (\$120.00 for monthly support/maint) for Delta's Land Redemption Interface to DuProcess for the Tax Collector's Office.
2. Approve payment to the Mississippi Bar Association in the amount of \$395.00 for Jack Denton's 2024-2025 dues.
3. Approve payment to the Mississippi Bar Association in the amount of \$380.00 for Judge Gay-Polk Payton's 2024-2025 dues.
4. Approve payment to Maria Gaspar in the amount of \$150.00 for reimbursement of cleaning deposit for the Extension Conference Center.
5. Approve payment to Sharon Stepney in the amount of \$150.00 for reimbursement of cleaning deposit for the Extension Conference Center.
6. Approve Order for Disposition of Seized Property in the amount of \$2,623.00 (Cause No 24-85; Nviene Johnson)
7. Approve Pay App No 14 from Albert & Robinson Architects payable to Hanco Corporation in the amount of \$274,350.00 for the Forrest County Health Department for processing for 100% complete construction.
8. Approve payment to the Mississippi Department of Revenue in the amount of \$16.00 for a 2022 Ford XLT 4x4 VIN 1FTFW1E50NKE10697 tag renewal.
9. Approve payment to Cadence Bank in the amount of \$600.12 for the Sheriff's Credit Card Statement.
10. Approve payment to the MS Department of Revenue in the total amount of \$24.00 for two Government tags for a 2025 KW Dump Truck 1NKZX4TX5SJ173074 and another 2025 KW Dump Truck 1NKZX4TX1SJ173072 for Road and Bridge.
11. Approve Order for Payment of Mental Evaluation payable to David Gavel, Ph.D., Forensic Psychologist, in the amount of \$2,000.00 pursuant to the Order signed by Judge Robert Helfrich on August 28, 2024.
12. Approve Pay Application No. 30 payable to T.L Wallace in the amount of \$759,400.21 for East Hardy St./Main St. Bridge Replacement ERBR-18(03).
13. Authorize Board President to execute the Service Agreement between Forrest County and iWorQ Systems Inc. and approve Year One payment upon receiving Invoice in the amount of \$54,500.

L. Capital Outlay Expenditures

- a. **Mingledorff's** Rec 3 to purchase an ice machine with push dispenser in the amount of \$10,280.94 (see attached quotes)
- b. **Office Depot** DA to purchase a leather high-back executive chair in the amount of \$300.00 using requisition #79531.
- c. **South MS Office Furniture** Rec 2 to purchase a 24x48 desk with a chair using requisition #67183 in the total amount of \$815.00.
- d. **Napa** R & B to purchase a 3.5 ton service jack in the amount of \$274.00.
- e. **Uline** Rec 4 to purchase three (3) courtyard benches (\$1220.00 ea) and three (3) courtyard trash cans (\$675.00 ea) in the total amount of \$6425.32 (see attached quotes). (D4 ARPA)
- f. **Rec 4** to purchase a 10x20 standard traverse climbing wall panel with mats in an amount not to exceed \$6500 based on 2 quotes. (D4 ARPA)
- g. **Lewis Printing** Tax Collector to purchase six (6) chairs (\$379.95ea) using requisition #56952 in the total amount of \$2279.70.
- h. **Standard Office Supply** IT to purchase credenza/hutch/task light/drawer pedestal not to exceed \$1,998.50
- i. Purchase of vehicle from District 4 ARPA not to exceed \$55,000.
- j. **Dell** Desktop computer for Chancery Court in the amount of \$1,255.20
- k. **Dell** Laptop for County Prosecuting Attorney's Office in the amount of \$2,428.48

M. Inventory

1. Approve and authorize the attached list of items to be removed from Inventory, as submitted by DeAnn Clay, Inventory Control Clerk.

N. Claims Docket/Financials

1. Approve Claims Docket, as presented.

O. Personnel Action

1. New Hire: Mason Willis started part-time as Asst. Planner effective 9/3/2024
2. New Hire: Gary Brooks started full-time as an operator for R&B effective 9/2/2024
3. New Hire: Kaelee Answorth started part-time in Rec 2 as a program assistant effective 8/26/2024
4. New Hire: Levi Lawler started full time at Adult Detention effective 9/9/2024
5. Separation of Service: Evan Henderson left Adult Detention effective 8/19/2024
6. Separation of Service: Kamekia Adams left the Drug Court effective 8/21/2024
7. Separation of Service: Kevin Cowart left Adult Detention effective 8/26/2024
8. Mathias Westmoreland had a title change at Adult Detention effective 8/26/2024
9. David Ward had a title change at Adult Detention effective 9/3/2024

P. Discussion Items

1. Resolution of the Board of Supervisors of Forrest County, Mississippi (The "County") Authorizing the Employment of Professionals in Connection with the Delivery of a Regional Economic Development Agreement (Eagle One Mega Site Project) By and Between the County and Lamar County, Mississippi, and as Acknowledged and Approved by the Forrest-Lamar Alliance; Authorizing the Sale and Issuance by the County of General Obligation Bonds of the County, and/or a General Obligation Bond of the County for Sale to the Mississippi Development Bank, all in a Total Aggregate Principal Amount of not to Exceed Ten Million Dollars (\$10,000,000); and for Related Purposes.
2. Resolution Declaring the Intention of the Board of Supervisors of Forrest County, Mississippi, to Issue, in one or More Series, (I) General Obligation Bonds of the County, and/or (II) a General Obligation Bond of the County for Sale to the Mississippi Development Bank, all in a Total Aggregate

Principal Amount of Not to Exceed Ten Million Dollars (\$10,000,000); Directing the Publication of a Notice of Such Intention; and for Related Purposes.

3. Accept Insurance Proposal from United Health Care (Medical, Vision, Dental) per the recommendation of Tracie McPherson, Gallagher Insurance, and Chrissy Yelverton, Cadence Insurance.
4. Approve MS Outdoor stewardship grant for structural and painting of River Avenue Bridge.
5. Authorize Extension of Emergency Contract for the Multi-purpose center through 12/31/2024.
6. Approval to change percent of total sales at the Multi-purpose center.
7. Authorize job description for advertisement for Executive Director for the Forrest County MPC.
8. Approval of the American Fidelity Plan.
9. Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johneice Dupree, Faye Noble, and Sue Polk, Election Commissioners.

Q. Additional Matters

1. Clear Room.
2. Enter into Executive Session for the purpose of discussing property transactions with Forrest General Hospital.
3. Exit Executive Session
4. Approve Resolution (FGH).
5. Approval for 100,000 for AAA Sprint Truck to be derived from Opioid Fund.
6. Approval to obtain quotes for construction of offices in Community Room.
7. Approval for Supervisor Woullard to travel to Washington, DC for NOBCO Reception Honoring CBC Members.
8. Approve payment to James Michael Honeysucker in the amount of \$700.00, pursuant to the Order to Pay Bailiff signed by Judge Chase Ford Morgan on August 30, 2024.
9. Recess to Monday, September 16, 2024.

Next Board Meeting: Monday, September 16, 2024