



BOARD MINUTES  
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RCD:9/16/2024 @ 10:05:00 AM  
Forrest County, MS  
Lance C. Reid Chancery Clerk

## **Agenda**

### **Forrest County Board of Supervisors**

**Date: Monday, September 16, 2024**

- **Call to Order**
- **Public Forum (5 minutes)**
  1. Sandra Jordan
  2. Mark Jordan, Veteran's Asst. Officer- DAV Ch. 62
- **Approve or Amend Agenda**

### **Approve Consent Agenda Items A - H:**

**Motion: Mordica 2nd: Thompson    Vote: yes**

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**A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

### **B. Monthly Department Reports- August 2024**

1. The Multi-Purpose Center report, as submitted by Mike Turnage, Director.
2. The Road and Bridge Department report, as submitted by Kyle Mims, Road Manager.
3. The Veterans Service Office report, as submitted by Gerald Britt, Forrest County Veterans Service Officer.
4. The Tax Collector's Surrendered Tag List.
5. The Meal Log for Juvenile Detention (710), and Jail (23,517).



**C. Acknowledgements**

1. Consider the reappointment of Mildred Maddox to the Regional Housing Authority.
2. Acknowledge and approve submission of the 2024-2025 TRIAD grant for the FCSO; authorize Board President to execute.
3. Acknowledge for recording in Board Minutes, OBJECT State Ruling on Homestead Exemption Tax Loss, Reimbursement Year 2023, as submitted by Lance Reid, Chancery Clerk.
4. Acknowledge for recording in Board Minutes, ACCEPT State Ruling on Homestead Exemption Tax Loss, Reimbursement Year 2023, as submitted by Lance Reid, Chancery Clerk.
5. Acknowledge FY24 Byrne Grant Allocations with Forrest County's portion to be \$10,143.20.

**D. Planning Department**

1. Authorize the Board to reimburse Glendale Utility District in the total amount of \$100,000.00 for system improvements. (Limit of reimbursement is 100,000.00 as set by the county for ARPA) (District 2 ARPA; per the subrecipient agreement with Glendale Utility)
2. Acknowledge the submittal of the Local Government Records Grant to the MS Department of Archives and History. The total grant amount is \$12,000 (\$10,000- MDAH; \$2,000- Forrest County; TOTAL \$12,000). Grant funds will be used to bind county records in the Chancery Clerk's Office.

**E. Coroner**

1. The burial/cremation of the unclaimed body of John Zawadzinski, pursuant to Order, and letter from Coroner Lisa Klem, and pay Hulett Winstead Funeral Home in the amount of \$500.00.
2. Approve Agreement for Services between Jessica Smith (Independent Contractor) and Forrest County for services as a transporter for human remains at the direction of the Forrest County Coroner; authorize Board President to execute.

**F. Sponsorships/Advertisements**

1. Consider the purchase of a sponsorship/advertisement to The United States Armwrestling Association for the 2024 IFA World Armwrestling



Championship paid from Rec 3 to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**G. Payables**

1. Approve payment to the Tax Collector's office in the amount of \$10.00 for a Title Application for a stolen (and recovered) 4-wheeler abandoned by the insurance company and authorize that it be added to Inventory for the FCSO to use it for Search and Rescue.
2. Approve Order Approving Attorney Fees payable to Anna Rush in the amount of \$1,035.00 pursuant to the Order signed by Chancellor Rhea Sheldon on August 21, 2024.
3. Approve Order Approving Attorney Fees payable to Lindsay Arevalo in the amount of \$900.00 pursuant to the Order signed by Chancellor Sheila Smallwood on September 3, 2024.
4. Approve Order Approving Interpreter's Fees payable to Amanda Hohol in the amount of \$80.00 pursuant to the Order signed by Chancellor Chase Morgan on August 29, 2024.
5. Approve Order Appointing Attorney and Directing Payment Fees payable to Autumn Rogers in the amount of \$150.00 pursuant to the Order signed by Chancellor Chase Morgan on August 22, 2024.
6. Approve payment to the MS Department of Revenue in the amount of \$12.00 for a Government Tag for Rec 4 for a 2023 Chevy Silverado VIN 1GC4YLE74PF198820.
7. Approval to ratify payment of CDL hourly increase of \$1.00 to Eric Hennis effective July 18, 2024, date he received CDL through present, per Payroll Action Form received on September 10, 2024.
8. Approve payment to Brycen McKee, IT Director, in the amount of \$326.96 for reimbursement of 488 miles traveled.
9. Approve payment to The Mississippi Bar in the amount of \$395.00 for Tangi Carter's 2024-2025 enrollment fees.
10. Approve payment to Cadence Bank in the total amount of \$ 336.27 for Supervisors, County Administrator, and Road Manager's Credit Card Statements: (Gentry Mordica \$0), (Sharon Thompson \$0), (Steve Stringer \$26.31), (Roderick Woullard \$88.80), (Terri Bell \$0), (Jennifer Slade \$221.16), and (Kyle Mims \$0)
11. Approve payment to Veterinary Associates of Hattiesburg in the amount of \$252.46 for Medication and Exam for K9 Bory.



12. Approve payment to Daniel Benoit in the amount of \$197.19 for rental car fee/baggage check in.
13. Approve payment to Shows, Dearman, and Waits in the total amount of \$45,898.18 for professional services from 7/21/2024 - 8/24/2024:
  - a. Invoice No. 24364, Project No. FC18-239, Boat Ramps, \$817.50
  - b. Invoice No. 24365, Project No. FC19-247, East Hardy St Bridge Replacement, \$27,335.00
  - c. Invoice No. 24366, Project No. FC22-277, Timber Bridge Replacement 2022-Covington-Forrest Barnes Rd, \$4,820.00
  - d. Invoice No. 24367, Project No. FC22-278K, Timber Bridge Replacement 2022-Davis Rd (Lotts Creek), \$350.00
  - e. Invoice No. 24368, Project No. FC24-294, Lynn Cartlidge Dam 2024 Formal Inspection, \$2,680.00
  - f. Invoice No. 24369, Project No. SAP-18(17)M, Countywide Maintenance, \$9,895.68
14. Approve payment to Dell Marketing, L.P. in the amount of \$2,428.48 for a laptop for County Prosecuting Attorney (partial payment).
15. Approve payment to RJ Young in the amount of \$2,120.34 for 1 year camera license from Verkada.

#### **H. Capital Outlay Expenditures**

1. Approve Capital Outlay Expenditures:
  - a. **Howard Technology Solutions** Data Processing to purchase switches in the total amount of \$1726.00.
  - b. **Standard Office Supply** Data Processing to purchase office furniture in the total amount of \$1998.50.
  - c. **Macedonia VFD** to purchase turnout gear and fire fighting uniforms in an amount not to exceed \$22,000.00 using requisition #56904 (based upon 2 quotes obtained by Purchasing).
  - d. **Rec 2** to purchase equipment for the Glendale park to include playground borders, mulch and fencing using ARPA funds based upon 2 quotes obtained by the Purchasing Department.
  - e. **Rec 2** to install a basketball or pickleball court to include concrete, fencing, goals, paint and lights using ARPA funds based upon 2 quotes obtained by the Purchasing Department.



**End of Consent Agenda**

**I. Claims Docket/Financials**

1. Approve Claims Docket, as presented.
2. Approve Financial Documents, as presented.

**J. Personnel Action**

1. New Hire: Shayna Smith started part-time at Drug Court effective 8/26/2024
2. Separation of Service: Neill Fillhart left Fire Services effective 8/30/2024
3. Separation of Service: John Haden left Maintenance effective 9/9/2024
4. Charlie Sims receives a rate change effective 10/1/2024
5. Andrea Graham went on FMLA effective 9/3/2024
6. Separation of Service: Ashley Curry left Adult Detention effective 9/8/2024
7. New Hire: John Helmert Jr started at the Public Defender's office effective 9/23/2024

**K. Discussion Items**

1. Discussion for Brooklyn utilities at the bridge at the intersection of Churchwell Rd, J C Burt Rd and Camp Dantzler Rd per request of Kyle Mims, Road Manager.
2. Consider the purchase of a sponsorship/advertisement to Twin Forks Rising Mobile Street Festival to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**L. Additional Matters**

1. Clear room.
2. Enter into Executive Session for the purpose of discussing Personnel at the Forrest County Multi-Purpose Center.
3. Exit Executive Session
4. Authority for Corey Proctor, Planner to apply for Project Agreement Emergency Watershed Protection- Federal Contract Agreement between Forrest County Board of Supervisors and Natural Resources Conservation



Service United States Department of Agriculture, for J. E. Perkins Road and authorize Board President to execute.

5. Authority to issue payment to Emergency Equipment Professionals in the amount of \$467,000, Purchase Order No. 160354, Invoice No. 395303, for McLaurin VFD.
6. Clear room.
7. Enter into Executive Session for the purpose of discussing Forrest General Hospital business.
8. Exit Executive Session.
9. Motion to adopt the FY25 budget for Forrest General Hospital as required by Section 41-13-47 of the Mississippi Code.
10. Acknowledge Check No. 1035553 from Forrest General Hospital in the amounts of \$125,000.00 for OI Tax Contribution Sept. 2024 and Check No. 1035552 in the amount of \$526,452.00 for Jail Donation Sept. 2024.
11. Continue in effect the Board's September 9, 2024, Proclamation of Existence of a Local Emergency in connection with Hurricane Francine pursuant to Miss Code Section 33-15-17(d).
12. Accept donation of desk/office furniture from Candence Bank.
13. Approve payment to the MS Department of Revenue in the amount of \$16.00 for a government tag for Road and Bridge. (2025 KW T380 utility truck VIN 2NK4HM7X0SM131664)
14. Approve payment to the MS Department of Revenue in the amount of \$10.00 for a ICEB 2020 Moped VIN LYDYETKH5L1500326.
15. Recess to September 26, 2024 at 10:00

**Next Board Meeting: Monday, October 7, 2024**