



Agenda

Forrest County Board of Supervisors

Date: Monday, October 7, 2024

- **Call to Order**

- **Public Forum (5 minutes)**
 1. Judge Bob Gholson
 2. FCSO Domestic Violence Proclamation
 3. Grant Bennett
 4. Rachel Ciraldo, Jay Dean, Mike LePinto

- **Approve September 2024 Minutes**

Approve Consent Agenda Items A - M:

Motion: 2nd: Vote:

- A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

- B.** Continue in effect the Board's September 9, 2024, Proclamation of Existence of a Local Emergency in connection with Hurricane Francine pursuant to Miss Code Section 33-15-17(d).

- C. Monthly Department Reports- September 2024**
 1. Chancery report, as submitted by Lance Reid, Chancery Clerk.
 2. Justice Court report as submitted by Faye Moffett, Justice Court Clerk.
 3. Coroner's report, as submitted by Lisa Klem, Coroner.
 4. Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk.
 5. Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johneice Dupree, Faye Noble, and Sue Polk, Election Commissioners.
 6. Planning report, as submitted by Corey Proctor, Planner.

7. Maintenance report, as submitted by Dan Lee, Maintenance Supervisor.

D. Acknowledgements

1. Authorize County Offices to be closed Monday, November 11, 2024, in observance of Veteran's Day Holiday, as per Mississippi Code Section 3-3-7 of 972.
2. Adopt the Section 125 Flexible Benefit Plan No. 501 per attached with American Fidelity to serve as Plan Administrators. (attached signed copy)
3. Acknowledge Auction Agreement between Jeff Martin Auctioneers Inc and Forrest County entered into as of 9/11/2024.
4. Acknowledge letter from the Department of Public Safety Division of Public Safety Planning regarding themselves and the MS Leadership Council on Aging approving the grant application for the FCSO in the total of \$1,500.
5. Acknowledge resignation of Margaret Bounds from the North Forrest Fire Protection District and consider the appointment of Michael Pierce to fill the remainder of the term set to expire on December 31, 2027.
6. Acknowledge fully executed Amendment No. 3 to the Agreement between the Forrest County Sheriff's Office and Aramark Correctional Services, LLC (the "Amendment" entered into September 23, 2024).
7. Acknowledge bids for Dixie Multi Sports Fields for lighting.
8. Acknowledge Letter of Agreement for Planning and Consulting Services between Slaughter & Willingham, PLLC, and Forrest County, Mississippi to prepare comprehensive plan in accordance with Title 17 of the Mississippi Code of 1972.
9. Acknowledge 2024 Formal Dam Inspection of Lynn Cartlidge Lake Dam MS00211 Hattiesburg, MS.
10. Acknowledge letter regarding formal notice that work in accordance with Project No. STP-8776-00(005)LPA/107039 J ED Turner Road Pedestrian Connection to the Longleaf Trace has been satisfactorily completed.
11. Consider the temporary appointment of Chris Townsend as Special Prosecutor in the event of Jack Denton, County Prosecuting Attorney, absence.
12. Acknowledge public sale of 208 Davis Road Petal sold to the highest bidder, Deborah Smith, in the amount of \$5,000.00.

13. Acknowledge receipt of Check No. 504 from Brooklyn Utility Sewage District in the amount of \$40,000.00 for ARPA funds (receipt No. 12535 received September 27, 2024).
14. Acknowledge Memorandum of Understanding between Forrest County and the City of Hattiesburg for the BJA FY24 Edward Byrne Memorial Justice Assistance Grant Program- Local Solicitation; authorize Board President to execute.
15. Acknowledge the closeout of the 2023 NRA Foundation State Fund Grant, as submitted by the FCSO.
16. Acknowledge payment to Dish Network, LLC (Inv 335007568) in the amount of \$443.45 for the Jail.
17. Acknowledge the Proclamation declaring October, 2024, to be Domestic Violence Awareness Month.
18. Acknowledge Report of Supplemental Salaries in compliance with Sections 25-31-10.1 and 25-31-5(4) as submitted by Lin Carter, District Attorney.

E. 16 Section Leases

1. Cancellation of Sixteenth Section Residential Contract (LMS #6068) held by Hollis D. Glass and leased by Hattiesburg Public School District.
2. Cancellation of Sixteenth Section Residential Contract (LMS #316) held by Samantha Poff and leased by Hattiesburg Public School District.
3. Residential Lease between Petal Municipal School District and Brad Steube, PPIN 47667, 1.53 acres m/l, with an annual rent of \$648; authorize Board President to execute.
4. Residential Lease between Petal Municipal School District and Andrew Davis, PPIN 3204, 3 acres m/l, with an annual rent of \$1,050.00; authorize Board President to execute.
5. Residential Lease between Petal Municipal School District and Roger Smith, .50 acres m/l, with an annual rent of \$308.50; authorize Board President to execute.

F. Tax Collector

1. Approve cancelation of PPIN 24549 for the year 2021 taxes due to a clerical error, 2021 taxes sold to Woodmark Investments and refund out of General Fund in the amount of \$336.34, as submitted by Lance Reid, Chancery Clerk.
2. Acknowledge and approve the attached list of totals of delinquent Mobile Home and Personal Property in Forrest County, as submitted by Zac Howell, Tax Collector.

G. Inventory

1. Approve and authorize the attached list of items to be removed from Inventory, as submitted by DeAnn Clay, Inventory Control Clerk.
2. Approve request of Multi-Purpose Center for sale of inoperable items at auction and permission for Inventory Clerk to remove from Inventory post sale.
3. Acknowledge the Physical Inventory of Assets- Fixed Asset Disposition Listing 10/1/2023-9/30/2024, as submitted on or before October 1, 2024 by DeAnn Clay, Inventory Control Clerk.

H. Planning Department

1. Acknowledge the submittal of the Musco Lighting and US Soccer Foundation Grant for the Dixie Ballfields (grant estimate is \$25,000).

I. Coroner

1. Approve Agreement for Services between Kaelin Wright (Independent Contractor) and Forrest County for services as a transporter for human remains at the direction of the Forrest County Coroner; authorize Board President to execute.
2. Approve Agreement for Services between Alora Schweigert (Independent Contractor) and Forrest County for services as a transporter for human remains at the direction of the Forrest County Coroner; authorize Board President to execute.

J. Travel Requests

1. Approve officials and staff to attend "Everyone Communicates Few Connect" Lunch & Learn with speaker Chad Newell, ADP President, on October 10, 2024 from 11:30 am-1:00 pm at the Trent Lott National Center on USM's campus; registration is \$50.00 per person.
2. Approve Zac Howell to attend MACA Mid-Winter Conference in Tupelo, MS on October 27-30, 2024; hotel and travel related expenses will be submitted upon return.

K. Sponsorships/Advertisements

1. Consider the purchase of a sponsorship/advertisement to the Pinebelt Foundation's Hattiesburg Half Marathon to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
2. Consider the purchase of a sponsorship/advertisement to the Mississippi Armed Forces Museum Foundation to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
3. Consider the purchase of a sponsorship/advertisement to the USM Athletic Foundation/Dugout Club for the Scott Berry Classic Golf Tournament to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
4. Consider the purchase of a sponsorship/advertisement to the Pine Belt Regulators to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
5. Acknowledge invitation from The Hub Award Committee and approve officials and staff to attend a dinner honoring Deborah Gambrell Chambers and Thad F. Waites on November 14, 2024 at 6:00 pm; reservations are \$100.00 per person to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
6. Consider the purchase of a sponsorship/advertisement to the 22nd Annual Jack Lucas Memorial Golf Tournament to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
7. Consider the purchase of a sponsorship/advertisement to the Hattiesburg Public School District Foundation 2024 Hall of Fame to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

L. Payables

1. Approve and authorize the Authority to Pay City of Hattiesburg \$105,645.48 for Share of Total Overbid of County Tax Sale August 2024.
2. Approve Order to pay Staff Attorneys Sasha Payne and Kristin McGee in the amount of \$102.10 for incurred travel expenses from the 28th Annual 2024 Bell Family Law Continuing Legal Education seminar pursuant to the Order signed by Chancellor Sheila Smallwood on September 30, 2024.
3. Approve Authority to Pay Approved Budgeted Allocations to Outside Entities FY2025.
4. Approve Order on Payment of Guardian Ad Litem Fees regarding GAL being granted payment from the General Fund in the amount of \$3,269.75 for GAL fees and expenses due to Defendant Stephanie Robertson's indigency pursuant to the Order signed by Chancellor Sheila Smallwood on July 18, 2024.
5. Authorize the Board to reimburse the Brooklyn Water Association in the amount of \$44,198.65 for ARPA related expenses (new water well, water meters, pressure tanks, generators, and tank rehabilitations).
6. Authorize the Board to reimburse Rawls Springs Utility District in the amount of \$18,830.45 for ARPA related expenses (relocating water main, installing hydrant and related expenses for materials to complete project).
7. Approve Order Appointing County Probate Administrator regarding Christopher Howdeshell's appointment for a term beginning October 1, 2024 and ending September 30, 2025 and authorize bond in the amount of \$5,000.00 pursuant to the Order signed by Chancellor Rhea Sheldon on September 23, 2024.
8. Approve Invoice No. CD2095895 (\$225,747.00), Invoice No. CD2093351 (\$2,754.13), and Invoice No. CD2082399 (\$1,733.98) payable to Election Systems & Software, LLC for equipment for the Circuit Court.
9. Approve Order for the Appointment of Special Defender in the Matters of Lunacy Commitments regarding Elizabeth Porter and approve \$2,100.00 monthly compensation commencing October 1, 2024 and ending September 30, 2025 pursuant to the Order signed by Chancellor Rhea Sheldon on September 23, 2024.
10. Approve hotel and travel related expenses for Shannel Harris and Shawntay Woods to attend Collector of Revenue II in Biloxi, MS; hotel expenses are \$428.00 per person for a total of \$856.00 payable to South Beach Biloxi Hotel & Suites.
11. Approve payment to the MS Department of Revenue in the amount of \$16.00 for a renewal for a 2022 GMC Terrian VIN No.

- 3GKALMEV2NL278047 for the District Attorney's Office and \$12.00 for a government tag for a 2025 KW Dump Truck VIN No. 2NK3HM6X8SM167874 for Road and Bridge (total \$28.00).
12. Approve payment to MS Association of Extension 4-H Agents in the amount of \$100.00 for 2025 Membership Dues for Kaitlyn Slade.
 13. Approve Agreed Order of Forfeiture (Cause No. 22-1117) \$6,122.00 and a Glock 45 (#BWVF258).
 14. Approve payment to PowerDMs in the amount of \$10,167.40 for subscription renewal for the FCSO.
 15. Approve payment to Shows, Dearman, and Waits in the total amount of \$35,026.56 for Professional Services from August 25, 2024 through September 21, 2024:
 - a. Invoice No. 24398, Project No. FC22-277, Timber Bridge Replacement 2022-Covington-Forrest Barnes Rd, \$2,360.00
 - b. Invoice No. 24399, Project No. FC18-237, Timber Bridge Replacement, \$1,755.00
 - c. Invoice No. 24400, Project No. FC19-247, East Hardy St Bridge, \$8,010.00
 - d. Invoice No. 24402, Project No. FC24-294, Lynn Cartlidge Dam 2024 Formal Inspection, \$505.00
 - e. Invoice No. 24404, Project No. FC24-295, Brooklyn Community Center Baseball Fields, \$1,170.00
 - f. Invoice No. 24405, Project No. FC24-296, MPC Rehabilitation, \$4,362.50
 - g. Invoice No. 24401, Project No. FC21-263, County Bridge Replacement Rockhill-Brooklyn, \$737.50
 - h. Invoice No. 24407, Project No. SAP-18(17)M, Countywide Overlay/Microseal, \$4,947.84
 - i. Invoice No. 24408, Project No. LSBP-18(22), Sullivan Drive, \$11,178.72
 16. Approve payment to Lewis Printing in the total amount of \$18,126.80 for Office Supplies; closing purchase orders out for Circuit Clerk.
 17. Approve payment to IWorQ in the amount of \$54,500.00 for Invoice No 205219 for period of October 2024-September 2025.
 18. Approve payment to the MS Department of Revenue in the amount of \$12.00 for Government tag for FCSO 2021 Dodge Charger 2C3CDXAT5MH523071.

M. Capital Outlay Expenditures

1. Approve Capital Outlay Expenditures:
 - a. **B & H Sales and Services** Sheriff's Office to purchase pole cameras and accessories in the total amount of \$14,278.86 (See attached quotes).
 - b. **Trimble** Sheriff's Office to purchase a Trimble Forensics Quick Response Solution system with accessories and subscription in the total amount of \$3511.56.
 - c. **Amazon** Sheriff's Office to purchase a dual lens articulating borescope and camera using requisition #67053 in the amount of \$151.99.
 - d. **iTech Systems** Data Processing to purchase a Dell PowerEdge server and software in the total amount of \$11,722.00 (see attached quotes).
 - e. **Amazon** R & B to purchase a 42" smart television (\$139.99) and wall mount (\$18.72) as a fire replacement for District 2 barn using requisition #65923 in the total amount of \$158.71.
 - f. **Global Electric** Maintenance to purchase a jackhammer for the Annex in the amount of \$680.00 (Req 59043)

End of Consent Agenda

N. Claims Docket

1. Approve Claims Docket, as presented.

O. Personnel Action

1. Jody Dorsey started part-time at Veteran's Services effective 10/1/2024
2. Morgan Reynolds started part-time at the FCSO effective 10/1/2024
3. Marcus Bethley started full-time at Adult Detention effective 9/30/2024
4. Arieana Berry started full-time at Adult Detention effective 9/30/2024
5. Fallon Smith started full-time at Adult Detention effective 9/30/2024
6. Darrell Thames started part-time in Maintenance effective 10/14/2024
7. Jonathan Blackwell started full-time at FCSO effective 10/14/2024
8. Tyreek Magee started full-time at FCSO effective 10/14/2024
9. James Thomas Shepherd started full-time at FCSO effective 10/14/2024
10. Tera Kendrick left Adult Detention effective 9/18/2024
11. Victoria Nelson ended her summer program effective 8/21/2024

12. Jamie Hopkins left the FCSO effective 10/8/2024
13. Gavin Guy retires from the FCSO effective 10/25/2024
14. Debra Russell received a rate change at the FCSO
15. Kristi Nobles received a title change at Adult Detention effective 10/1/2024
16. Gregory Crocker received a title change at Adult Detention effective 10/1/2024
17. William Lott received a rate change in Rec 1 effective 10/1/2024
18. Andrea Graham returned from FMLA effective 9/30/2024
19. Justin Yates received a rate change in Road and Bridge effective 10/7/2024
20. Britany Wade received a title change at FCSO effective 10/7/2024
21. Alexis Johnson received a title change at FCSO effective 10/14/2024
22. Jessica Wilson received a title change at Adult Detention effective 10/14/2024
23. Simon Lee received a title change at Adult Detention effective 10/14/2024

P. Discussion Items

1. Approve Firetruck Estimate in the amount of \$21,950.00 as submitted by Kyle Mims, Road Manager.
2. Consider the purchase of a sponsorship/advertisement to the Downtown Hattiesburg Association to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
3. Authority to purchase property located at 1104 Corrine Street in the amount of \$7,000.00.

Q. Taken Under Advisement September 16, 2024

1. Discussion for Brooklyn utilities at the bridge at the intersection of Churchwell Rd, J C Burt Rd and Camp Dantzler Rd per request of Kyle Mims, Road Manager.

Recess to October 17, 2024 at 10:00 am