



BOARD MINUTES  
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RCD:8/5/2024 @ 1:33:25 PM  
Forrest County, MS  
Lance C. Reid Chancery Clerk

**Agenda**

**Forrest County Board of Supervisors**

**Date: Monday, August 5, 2024**

- **Call to Order**
- **Public Forum (5 minutes)**
  1. Family YMCA- Matt Rumph, CEO
- **Approve July 2024 Minutes**

**Approve Consent Agenda Items A - M:**

**Motion: Woullard      2nd: Mordica      Vote: yes**

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**A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).

**B. Monthly Department Reports- July 2024**

1. Chancery report, as submitted by Lance Reid, Chancery Clerk.
2. Justice Court report as submitted by Faye Moffett, Justice Court Clerk.
3. Coroner's report, as submitted by Lisa Klem, Coroner.
4. Circuit Court report, as submitted by Gwen Wilks, Circuit Court Clerk.
5. Election Commissioners report, as submitted by James Harvison, Lucretia Jenkins, Johneice Dupree, Faye Noble, and Sue Polk, Election Commissioners.
6. Planning report, as submitted by Corey Proctor, Planner.
7. Maintenance report, as submitted by Dan Lee, Maintenance Supervisor.

**C. Acknowledgements**

1. Authorize County Offices to be closed Monday, September 2, 2024 in observance of Labor Day, as per Mississippi Code Section 3-3-7 of 972, and reschedule the Forrest County Board of Supervisors meeting date to Tuesday, September 3, 2024 due to the holiday closing.
2. Acknowledge receipt of Check No. 59611 in the amount of \$54,895.80 from Forrest County School District Office of Superintendent for Paving of Dixie School Parking Lot.
3. Acknowledge Forrest County Justice court Check No. 31739 in the amount of \$2,000.00 from A1 Willias for Bond Scire Facias to be deposited to the General Fund until requested by the Court.
4. Acknowledge the Forrest County Juvenile Intervention Court qualifies for FY25 reimbursement of up to \$125,000.00 for the period of July 1, 2024, to June 30, 2025 per Supreme Court of MS Administrative Office of Courts.
5. Acknowledge Bryan Hunter, Travis Clark, Landon Andrews, Mary Ann Palmer, Richard Tew, and Sandra Brady's completed annual Track II and MAE certification status.
6. Acknowledge receipt of Dish Network LLC in the amount of \$899.32 for past due account at the Forrest County Adult Detention Center, paid on County Administrator Jennifer Slade's county credit card; see attached letter.
7. Acknowledge the Order for the Appointment of Special Defender in the Matters of Lunacy Commitments for Forrest County, Mississippi regarding Elizabeth Porter to serve a term beginning July 16, 2024 continuing through September 30, 2024 with a monthly compensation of \$1,700.00 pursuant to the Order signed by Chancellor Rhea Sheldon on July 22, 2024.
8. Acknowledge In the Matter of the Appointment of Special Prosecutor in Lunacy Commitments regarding Lindsay Carter to serve a term beginning July 16, 2024 continuing through September 30, 2024 with a monthly compensation of \$1,700.00 pursuant to the Order signed by Chancellor Rhea Sheldon on July 22, 2024.
9. Acknowledge Board Attorney Pat Zachary execution of release of Kroger Defendants in New National Opioids Settlement.
10. Acknowledge plat Vintage Springs Phase 3 blocks A and B.

11. Acknowledge Order for Disposition of Seized Property in the amount of \$12,120.00 (Delbert Kennedy, III Cause No. CO18-1119).
12. Approve Order for Disposition of Seized Property in the amount of 3,980.00 (Cayla Rahin Cause No. 23-776).
13. Acknowledge Order for Disposition of Seized Property in the amount of \$1,138.00 (Bobby Ray Lewis Cause No. CO 23-962).
14. Acknowledge Order for Disposition of Seized Property in the amount of \$78,000.00 (XingQin Dong Cause No. 24-304).
15. Acknowledge Agreed Order for Disposition of Seized Property in the amount of \$1,045.00 (Demarcus Steen Cause No. 21-81).
16. Acknowledge Agreed Order for Disposition of Seized Property in the amount of \$2,700.00 (Dawn Arreola Cause No. 24-271).
17. Acknowledge Performance Bond from Mark Arnett MDA Construction, final acceptance of plat of Bufkin Ridge Estates.

**D. 16<sup>th</sup> Section Leases**

1. Residential Lease between Petal Municipal School District and Wanda Mayfield, 1.36 acres m/l, with an annual rent of \$587.50; authorize Board President to execute.

**E. Tax Collector**

1. Authorize Tax Collector to void PPIN 15355-1 receipt which is a 2022 homestead chargeback; the homestead chargeback was charged to the previous owner's name.

**F. Tax Assessor**

1. Approve Petition for Reduction of Assessment for PPINS 47583, 12142, 47158, and 10902.
2. Approve tax sale cancelation of PPIN 47158 for Tax Year 2022 sold in August 2023 sale. Please instruct Chancery Clerk to cancel 2023 tax sale for 2022 taxes and instruct Tax Collector to refund tax sale purchaser, also allow Tax Collector to collect 2022 taxes without penalties and interest; authorize Tax Collector to collect 2023 taxes without penalties and interest due to deed being work incorrectly, therefore parcel was assessed in wrong name.

3. Approve action on Taxpayer Appeal of Murphy Little on personal property tax 2022, 2023, 2024, denied in 2022 adjusted 2023, 2024.

#### **G. Planning Department**

1. Acknowledge the receipt of \$44,095.55 (Warrant #302533973) from MEMA for federal share reimbursement #1, PW491 (COVID-19 related expenses) and authorize submittal of single audit report to MEMA to comply with CFR Part 200- Super Circular, Subsection 200.501.
2. Approve modification of Section E page 14 of the Forrest County Flood Plain Damage Prevention Ordinance.
3. Acknowledge the submittal of the Y1 Q1 Quarterly report for the Pinebelt Blueways Glendale Ave Boat Ramp Enhancement to the MS Outdoor Stewardship Trust Fund.
4. Approve and authorize the board president to execute the Waste Tire Grant #WT760 Request for Payment, to reimburse Forrest County in the amount of \$1,229.50.

#### **H. Road and Bridge**

1. Authorize approval not to exceed \$1,500.00 for the Road and Bridge Department's summer training on August 8, 2024 as submitted by Kyle Mims, Road Manager; payable upon completion of training.

#### **I. Inventory**

1. Approve and authorize the attached list of items to be removed from Inventory, as submitted by DeAnn Clay, Inventory Control Clerk.

#### **J. Travel Requests**

1. Approve Order to pay Holiday Inn Express Natchez South in the amount of \$3,010.00 for hotel accommodations at the Mississippi Association of Drug Court Professionals Conference 2024 on September 18-20<sup>th</sup> for 10 people pursuant to the Order signed by Judge Robert Helfrich on July 29, 2024.
2. Approve Order to pay the Mississippi Association of Drug Court Professionals in the amount of \$2,500.00 for Conference registration for 10 members of the Drug Court Team pursuant to the Order signed by Judge Robert Helfrich on July 25, 2024.

3. Approve and authorize David Ward's attendance at MASIT Risk Management Conference at the Clyde Muse Center on August 21, 2024 in the amount of \$350.00.

**K. Sponsorships/Advertisements**

1. Consider the purchase of a sponsorship/advertisement to the 4<sup>th</sup> Annual Taste of the South Food Truck fest scheduled for October 12, 2024, to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
2. Consider the purchase of a sponsorship/advertisement to First Priority of South MS Sporting Clays Challenge 2024 to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
3. Consider the purchase of a sponsorship/advertisement to the Mississippi Business Journal for a spotlight feature on Hattiesburg to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
4. Consider the purchase of a sponsorship/advertisement to Hattiesburg High School, North Forrest High School and Petal High School and FCAHS Booster Clubs to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
5. Consider the purchase of a sponsorship/advertisement to Pine Belt Pacers to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
6. Consider the purchase of a sponsorship/advertisement to Eagle Broadcasting LLC dba WFOR Radio to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.
7. Consider the purchase of a sponsorship/advertisement to Forrest County AHS Yearbook Staff to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**L. Payables**

1. Approve Order Appointing Attorney and Directing Payment Fees payable to the Honorable James D. Johnson in the amount of \$150.00 pursuant to the Order signed by Chancellor Rhea Sheldon on July 11, 2024.
2. Approve payment to the MS State Department of Health Biannual Sanitation Inspection Fee for Correctional Facilities in the amount of \$500.00.
3. Approve Order for Payment of Mileage Expense payable to Kimme Roberts, Official Court Reporter, in the amount of \$192.96 pursuant to the Order signed by Chancellor Rhea Sheldon on July 25, 2024.

4. Approve payment to Brycen McKee, IT Director, in the amount of \$486.42 as reimbursement of 726 miles traveled.
5. Approve payment to Micaiah Garraway, in the amount of \$274.03 as reimbursement of 409 miles traveled.
6. Approve payment to Cadence Bank in the amount of \$4,051.75 for the Sheriff's Credit Card Statement.
7. Approve payment to United States Postal Service in the amount of \$700.00 for Election Commissioners to renew Permit No. 529 which has expired.
8. Approve reimbursement payment to Shelby Barfield in the amount of \$234.50 for 350 miles traveled plus \$20.82 for meals for a total of \$255.32 for travel in personal vehicle to training in Lucedale.
9. Approve the request of Dan Lee, Maintenance Supervisor, to remove a large amount of appliances that have accumulated behind the Maintenance Shop, and sell for scrap. These items have been removed from Inventory and are a safety issue and eye sore. Approve the proceeds to be used for Employee Training, if possible.
10. Approve the attached quote from RJ Young in the amount of \$1,669.89 for equipment and \$399.45 a year for service to be paid from Rec 3.
11. Approve Order to Pay Bailiff payable to Michael Honeysucker in the amount of \$1,900.00 pursuant to the Order signed by Chancellor Chase Morgan on July 31, 2024.

### **M. Capital Outlay Expenditures**

1. Approve Capital Outlay Expenditures:
  - a. **Lewis Printing** Tax Assessor to purchase an Oak Desk using requisition #81346 in the amount of \$7400.00 (see attached quotes).
  - b. **Lewis Printing** Finance Department to purchase three (3) mesh back chairs at \$599.00 each (\$1797.00 total) and a high back executive chair in the amount of \$499.00.
  - c. **Lewis Printing** Jail Maintenance to purchase 8 multifunction task chairs (\$169.95ea) using requisition #66581 in the total amount of \$1359.60.
  - d. **Beachum Recreation** Rec 2 to purchase two (2) surface mount stainless steel play towers at a cost of \$4550.00 each using AARPA funds. Total of \$9765.00 which includes \$665.00 shipping.
  - e. **Magcor** Rec 2 to purchase trash receptacles in an amount not to exceed \$5000.00.
  - f. **Best Buy** Data Processing to purchase a black stainless steel water cooler in an amount not to exceed \$300.00.

- g. **Homestead Services, LLC** Rec 2 to have walking track installed at Glendale Community Center in the total amount of \$27,900.00 (AARPA funds) (see attached quotes) payable upon completion.
- h. **Sherwin Williams** Maintenance to have flooring installed at the Central Barn using the Fire Replacement funds in the total amount of \$8577.00 (see attached quotes)

### **End of Consent Agenda**

#### **N. Claims Docket**

1. Approve Claims Docket, as presented.

#### **O. Personnel Action**

1. New Hires: Elizabeth Porter (Attorney, Chancery) 7/15/2024; Jason Vick (Maint) 8/4/2024; Madison Haynes (Custodian, Maint) 7/29/2024; Kevin Cowart (C.O., Adult Detention) 8/5/2024; Jese Jefferson (Operator, R&B) 8/5/2024; John Dryman (Operator, R&B) 8/5/2024; Darreyl Peterson (Laborer, R&B) 8/12/2024
2. Separation of Service: Glenn Evans (C.O., Adult Detention) 7/23/2024; George Morgan (Operator, C/W) 7/17/2024; James Thompson (Operator, C/W) 7/22/2024; Craig Rose (Asst. Public Def.) 7/27/2024; Dre Billiot (Laborer, Maint) 7/31/2024; Ashleigh Coons (Custodian, Maint) 8/2/2024
3. Corey Hardy went to part-time at Juvenile Detention effective 7/29/2024
4. Karl Williams received a rate change effective 7/29/2024
5. Lisia Leggett went full-time at Juvenile Detention 7/29/2024
6. William Lott in R&B received a rate change effective 7/29/2024
7. Thomas Gilbert left the Jail effective 7/14/2024

#### **P. Taken Under Advisement July 18, 2024**

1. Consider the purchase of a Sponsorship/Advertisement for the MS Juvenile Justice Symposium on August 7-9, 2024 at the IP Casino to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**Q. Discussion Items**

1. Acknowledge the submittal of the SLFRF Compliance Report SLT-4929 P&E Report; Period: Q2 (April-June 2024) submitted by Corey Proctor, Planner.
2. Authority for road construction & paving at Reece Creek subdivision from District 3 ARPA funds.
3. Pre-Disaster Debris Monitoring Bid Comparison, as submitted by Bob Taylor, Assistant Road Manager.
4. Authorize the Board to select Shows, Dearman and Waits, Inc for design services for the Pinebelt Blueways Glendale Ave Boat Ramp Enhancement Project (MS Outdoor Stewardship Trust Fund).
5. Approve payment to State Fire Academy (Invoice No. 30715/Date 6/26/2023) in the amount of \$500.00 for Fire Fighter Ryan Street.
6. Approve payment to Shows, Dearman and Waits in the total amount of \$74,766.50 for Professional Services from June 16, 2024-July 20, 2024:
  - a. Invoice No. 24310, Project No. FC19-247, EHS Bridge Replacement, \$11,639.80
  - b. Invoice No. 24311, Project No. FC22-278L, Timber Bridge Replacement 2022- Davis Rd (Dry Prong), \$4,290.00
  - c. Invoice No. 24315, Project No. SABP-18(2), Elks Lake Rd, \$19,072.80
  - d. Invoice No. 24318, Project No. SABP-18(1), Red Creek Rd, \$14,587.20
  - e. Invoice No. 24316, Project No. SAP-18(17)M, Countywide Maintenance, \$24,739.20
  - f. Invoice No. 24317, Project No FC22-278K, Timber Bridge Replacement 2022-Davis Rd (Lotts Creek), \$437.50
7. Acknowledge letter from the FCSO regarding clerical error and incorrect payment to Enterprise, and approve payment for the following vehicle numbers: 25LVQH (\$400), 23SN4J (\$9,029.02), and 23SN4S (\$8,815.58) for a total amount of \$18,244.60.
8. Scuba.com-Sherriff's Search & Rescue to purchase diving equipment using requisition #79274 in the total amount of \$6056.57 (see attached quotes).

**R. Additional Matters**

1. Authority to publish RFP for Debris Haulers.
2. Authority to issue check to the United States Postal Service in the amount of \$876.00 for stamps for Forrest County Inmates.



3. Authority to issue payment in the amount of \$382,729.00 for Sunrise VFD firetruck, payable upon delivery conditioned upon the proper paperwork, including Receiving Report and Invoice 378661.
4. Authority for Chip Brown to apply for Round 15 of the RFTAAP Grant for North Forrest VFD.
5. Authority for Officials and Staff to attend the 2024 Risk Management Conference August 20 and 21, 2024, at the Clyde Muse Center in Pearl. Cost of registration is \$175.00.
6. Approve request of Tax Assessor to refund Miracle Temple Church \$950.14 out of the Forrest County General Fund on PPIN 10495. Miracle Temple Church Redeemed the 2021 Taxes on 7/25/2024. There was a structure erroneously assessed on this parcel, therefore a refund is necessary. Tax Assessor's letter, redemption release and assessment worksheet are attached.
7. Approve payment to the MS Department of Revenue in the amount of \$24.00 for two Government tags: 2024 Chevrolet Tahoe VIN # 1GNSKPKD5RR334200 (Coroner's Office) and a 2017 Dodge Durango VIN # 1C4RDHFG1HC888699 (FCSO/changed it to a marked car).
8. Approve payment to Batteries Plus Bulbs in the amount of \$320.99 for Brice Selman's, IT, phone screen repair.

**Next Board Meeting: August 19, 2024**