



BOARD MINUTES  
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RCD:6/17/2024 @ 1:50:21 PM  
Forrest County, MS  
Lance C. Reid Chancery Clerk

**Agenda**

**Forrest County Board of Supervisors**

**Date: Monday, June 17, 2024**

- **Call to Order**
  
- **Public Forum (5 minutes)**
  1. Swearing in of Robert "Bob" Gholson, Justice Court, D1 Judge
  2. Leonard Bentz, Executive Director, SMPDD (presenting annual county services report)
  3. Tonya Jordan, COH Neighborhood Coordinator, "National Night Out"
  4. Sherri Marengo, PIO for the FCSO, "National Night Out"
  5. Alice Downs, Retirement Proclamation
  
- **Approve or Amend Agenda**

**Approve Consent Agenda Items A - N:**

**Motion: Woullard      2nd: Stringer      Vote: Yes**

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- A.** Continue in effect the Board President's March 13, 2020, Proclamation of Existence of a Local Emergency in connection with COVID-19 Pandemic pursuant to Miss Code Section 33-15-17(d).
  
- B.** Continue in effect the Board President's Proclamation of Existence of a Local Emergency in connection with Extreme Cold Conditions commencing January 15, 2024 lasting through January 22, 2024 pursuant to Miss Code Section 33-15-17(d).

**C. Monthly Department Reports- May 2024**

1. The Multi-Purpose Center report, as submitted by Mike Turnage, Director.
2. The Road and Bridge Department report, as submitted by Kyle Mims, Road Manager.
3. The Veterans Service Office report, as submitted by Gerald Britt, Forrest County Veterans Service Officer.
4. The Tax Collector's Surrendered Tag List.
5. The Meal Log for the Juvenile Detention Center (total 831).

**D. Acknowledgements**

1. Acknowledge payment to Cadence Bank in the total amount of \$6,539.87 for County Administrator (\$1,468.53), Supervisor Mordica(\$2,295.41), Thompson(\$1,472.03), Stringer(\$1,246.31), and Woullard's(\$57.59) credit card statements.
2. Acknowledge receipt of donation Check for the purchase of uniforms for the FCSO in the amount of \$1,380.00.
3. Acknowledge Agreed Order for Disposition of Seized Property in the amount of \$3,980.00 (Caya Rahin Cause No: 23-776); authority to disburse funds accordingly.
4. Acknowledge Order for Disposition of Seized Property in the amount of \$1,138.00 (Bobby Ray Lewis Cause No: 23-962); authority to disburse funds accordingly.
5. Resolution Declaring Vacancy in Office of District 1 Justice Court Judge, Filling Said Vacancy Via Appointment, Certifying Said Appointment to Secretary of State, and Directing Election Commission to Hold Special Election for Unexpired Term.
6. Authorize placement of "Little Free Library" book houses at District Five Community Centers for the public use as provided per Section 39-3-1.
7. Acknowledge 16<sup>th</sup> Section Residential Lease between Hattiesburg Municipal School District and Gretchen Hegwood, PPIN 20108, containing 0.25 acre m/l, with an annual rent of \$750.00.

8. Approve quote from LED Lighting Solutions in the amount of \$4,003.58 for 4 Solar Stop Signs for Macedonia/Old Richton Rd. to be paid out of District 3 ARPA.

**E. Road and Bridge**

1. Approve request from FCAHS Superintendent Adam Stone for approval of County Road Department to (+/-) 1500 yards of fill dirt from Rockhill pit to FCAHS campus.
2. Approve request from FCAHS Baseball Coach Ryan Jackson for approval of 200 yards of mason sand to be distributed on the baseball field; in addition, approval for the county to haul donated infield material from Vosberg in Laurel to FCAHS (50 yards +/-).
3. Approve request of FCAHS Football Coach Larry Dolan for approval of 60 yards of mason sand to be distributed to the football field.
4. Approve request of Kyle Mims, Road Manager, to purchase two T280 (8 yrd) Kenworth dump trucks for \$168,000 each from TruckWorx for the Road and Bridge Department.

**F. Planning Department**

1. Acknowledge letter from MDEQ regarding the County's solid waste assistance grant request in the amount of \$29,627.00; authorize Board President to execute formal grant agreement.
2. Acknowledge letter from MDEQ regarding the County's waste tire collection assistance grant request in the amount of \$35,000.00 (no match); authorize Board President to execute formal grant agreement.
3. Approve and authorize the Board President to execute all required forms for the JAG Family and Youth Court Grant (#23DC1181) in the amount of \$86,429.44, as administered through the Division of Public Safety Planning Office of Justice Programs (Federal 75%: \$64,822.08; Local 25%: \$21,607.36)

**G. Sheriff's Department**

1. Acknowledge submission of the FY24 operation Stonegarden grant; application is attached.

## **H. Sponsorships/Advertisements**

1. Consider the purchase of a Sponsorship/Advertisement for Hattiesburg Dixie Boys Baseball to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

## **I. Payables**

1. Approve payment to ROCIC for annual service fee (July 2024-June 2025) in the amount of \$300.00 for the FCSO.
2. Approve and authorize Renewal Quotation (#26204523) from Esri Inc. in the amount of \$9,373.27 for ArcGIS maintenance/subscription for Corey Proctor, Planner.
3. Acknowledge and approve Shawntay Woods Application for Notary Public Commission and approve payment to the Secretary of State Business Services Division in the amount of \$25.00.
4. Approve payment to the USPS in the amount of \$364.00 for the Office of the County Prosecuting Attorney's PO Box fee.
5. Approve and authorize to transfer funds from General Fund 001 Dept 510 to the MPC Operations Fund 405 in the remaining balance of \$150,000 (budgeted \$450,000, have transferred \$300,000).
6. Approve payment to ARS Technical Services (Inv No. 13435-1) in the amount of \$175.00 for work order for the FCSO.
7. Approve payment to TMH (Inv No. 236336) in the amount of \$86,580.00 for interim billing on financial statement and compliance audit for fiscal year ended September 30, 2023.
8. Approve payment to Cadence Bank in the amount of \$507.95 for Supervisor Bell's Credit Card Statement.

## **J. Capital Outlay Expenditures**

1. Approve Capital Outlay Expenditures:
  - a. **B&E Communications, Inc.**-Sheriff Department to purchase camera system and supplies in the amount of \$54,030.00 using requisition #79252 from the City Telecoin Fund (see attached quotes).
  - b. **Lewis Printing**-Tax Collector to purchase a petite office chair in the amount of \$429.95 using requisition #59741.
  - c. **Amazon**-Sheriff Department to purchase a Tyboatle Linen/Fabric Modern Small Sofa in the amount of \$134.46 (including shipping) using requisition #79260.
  - d. **Lewis**-Evaluation Center to purchase a TV in the amount of \$329.00.

**K. Claims Docket/Financials**

1. Approve Claims Docket, as presented.
2. Approve General Journal Entries, Budget Adjustments, and Financial Reports.

**L. Reappointment**

1. Reappoint Peggy Answorth (District 2 appointee) to the FGH Board of Trustees for a five (5) year term.

**M. Personnel Action**

1. Separation of Service: Marion Sims left the FCSO effective 6/10/2024
2. Separation of Service: B. Wes Curry left the Justice Court effective 6/6/2024
3. Monica Dewease returned from FMLA effective 6/4/2024
4. Brian Dewease returned from FMLA effective 6/4/2024
5. Shawntay Woods, Eddie Myers, Emily Compton, Marlee Miller, and Shannel Harris Tax Collector's office receive a rate change effective 7/1/2024
6. Derek Jones and Jonathan Harrison at the Drug Court received a rate change effective 6/1/2024 (Jones) and 6/3/2024 (Harrison)
7. New Hire: Angela Davis begins working at the Tax Collector's office effective 7/1/2024
8. Separation of Service: Danny Butler left Adult Detention effective 6/11/2024
9. Vicki Clark and Lajeana Sheets (Kane) at Adult Detention titles changed and receive a rate change effective 6/12/2024
10. Separation of Service: Johnnie Fairchild left the FCBOS effective 6/6/2024
11. DeAnn Clay's position changed to Inventory Clerk effective 6/6/2024
12. Sherri Hatten position changed to Road Secretary/received a rate change effective 6/17/2024
13. Jan Thompson became the Dispatcher for Rec 1 effective 6/17/2024

**N. Travel Requests**

1. Approve and authorize Election Commissioners Neil Harvison, Johniece Dupree, Lucretia Jenkins, Nancy Faye Noble, and Sue Polk to attend ECAM Annual Summer Training August 21-22, 2024 at the Golden Moon Hotel in Philadelphia, MS at \$200.00 per person for a total of \$1,000.00.

**End of Consent Agenda**

**O. Discussion Items**

**Sponsorships/Advertisements**

1. Consider the purchase of a Sponsorship/Advertisement for the Jay Ladner Golf Classic on July 11, 2024 at the Hattiesburg Country Club to advertise county resources as per Mississippi Code §17-3-1 and §17-3-3.

**P. Additional Matters**

1. Adopt July 5, 2024 Holiday Proclamation executed by Governor Tate Reeves on June 3, 2024, to close County Offices in addition to Thursday, July 4, 2024 Holiday.
2. Acknowledge Ad Valorem Tax Exemptions.
3. Approve payment to DIVCODATA for the second Tax Notices mailed by Tax Collector, in the amount of \$2887.99, Invoice No. 5129-PE, for postage.
4. Approval for McLaurin VFD to purchase fire truck according to budget allowance and per financing arrangement attached.
5. Approve payment to Jimmy Murphy, Fire Chief, in the amount of \$455.84, reimbursement for travel to the 87<sup>th</sup> MS Firefighters and Fire Chiefs Conference.
6. Approve Claims Docket additions.
7. Motion made by Supervisor Thompson and Seconded by Supervisor Mordica to begin charging for Cattle Show at the Multi Purpose Center .
8. Establish the need to enter into Executive Session.
9. Enter into Executive Session for the purpose of discussing Personnel.
10. Exit Executive Session.
11. Recess until July 1, 2024 at 10:00 am.

**Next Board Meeting: Monday, July 1, 2024**